MINUTES OF SAMUELI ACADEMY GOVERNANCE COMMITTEE

Tuesday, April 7, 2026 – 4:00 p.m.
Held via Zoom

Attendees: Chris Scheithauer, Sandi Jackson, Anthony Saba, Chris Simonsen, and Tracy Garcia

I. Opening Item

The meeting was called to order by Chris Scheithauer at 4:00 p.m.

II. Approval of Minutes

The Committee reviewed the minutes from the meeting of the Governance Committee:

- March 3, 2026

A motion was made by Sandi Jackson, seconded by Chris Scheithauer, and carried to approve the minutes from the March 3, 2026, meeting of the Governance Committee with a vote of: 2– Ayes and 0 – Nays.

III. Public Comment

Chris Scheithauer opened the floor for public comment, but none was presented.

IV. Board Approved Policies and Procedures

The Committee reviewed the Board-approved Policies and Procedures grid and there was nothing new to add this month.

V. Board Retreat Planning

Anthony Saba provided an update on his discussions regarding the Monarch Bay Beach Club as the location of the retreat. This event will include plus ones for the reception following the meeting.

Chris Scheithauer will get board input regarding their date availability at the next board meeting. The proposed dates are Monday, October 12th and Monday, October 19th. Tracy Garcia will include date selection as an agenda item for the next board meeting under Governance Report.

VI. Board Recruitment / Terms Matrix Reviewed

The Committee discussed the upcoming board member terms. There are 4 members whose terms are up on June 30th. Chris Scheithauer will continue to reach out to board members on their plans for the future.

The May Governance Committee Agenda will include a discussion regarding nominations and slate of officers for next year based on the information that Chris Scheithauer gathers over the next month from speaking with board members.

VII. Workplace Violence Prevention Plan

The committee reviewed the updated Workplace Violence Prevention Plan. Chris Scheithauer noted that the format of the address should be changed on first page.

A motion was made by Sandi Jackson to approve the Workplace Violence Prevention Plan. Chris Scheithauer seconded the motion and the motion carried with a vote of: 2 – Ayes and 0 – Nays.

VIII. Compliance Calendar

Chris Scheithauer reviewed the upcoming topics on the Compliance Calendar.

XI. New Business

None

XII. Adjournment

A motion was made by Sandi Jackson to adjourn the meeting of the Governance Committee. Chris Scheithauer seconded the motion, and the motion carried with a vote of: 2 – Ayes and -0 – Nays.

The meeting was adjourned at 4:30 p.m.

The next meeting will be held on Tuesday, May 5, 2026, at 4:00 pm.

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Chris Scheithauer, Chair