MINUTES OF SAMUELI ACADEMY GOVERNANCE COMMITTEE

Tuesday, March 3, 2026 – 4:00 p.m.
Held via Zoom

Attendees: Chris Scheithauer, Sandi Jackson, Robert Santana, Anthony Saba, Chris Simonsen, and Tracy Garcia

I. Opening Item

The meeting was called to order by Chris Scheithauer at 4:00 p.m.

II. Approval of Minutes

The Committee reviewed the minutes from the meeting of the Governance Committee:

- February 3, 2026

A motion was made by Sandi Jackson, seconded by Robert Santana, and carried to approve the minutes from the February 3, 2026, meeting of the Governance Committee with a vote of: 3– Ayes and 0 – Nays.

III. Public Comment

Chris Scheithauer opened the floor for public comment, but none was presented.

IV. Board Approved Policies and Procedures

The Committee reviewed the Board-approved Policies and Procedures grid and updated the grid. Responding to Requests for Access and Information for Immigration Enforcement Purposes is posted on the website but is not a board policy.

V. Charter Renewal Agreement

Anthony Saba shared Charter Renewal Agreement that was received from the Orange County Department of Education. The committee discussed the Brown Act Training. Anthony will reach out to Janelle with legal team to see when they are available to schedule the training for this year.

Chris Scheithauer asked to include the Brown Act Training on the compliance calendar moving forward. Tracy will update. Chris Scheithauer requested to invite all committee members to the training as well. This will be added to the compliance calendar in February moving forward. Once Janelle confirms the date Tracy will send out a calendar invite to all committee members.

A motion was made by Sandi Jackson to approve the Charter Renewal Agreements. Robert Santana seconded the motion and the motion carried with a vote of: 3 – Ayes and 0 – Nays.

VI. VEI Overnight Trip to the Youth Business Summit

Anthony shared that a team from the VEI class qualified for the Youth Business Summit in New York from April 20-April 23, 2026. This is the National competition.

A motion was made by Robert Santana to approve the overnight trip to the VEI Youth Business Summit in New York. Sandi Jackson seconded the motion and the motion carried with a vote of: 3 – Ayes and 0 – Nays.

VII. Compliance Calendar

Chris Scheithauer reviewed the upcoming topics on the Compliance Calendar. Chris indicated that the Orangewood Foundation Shared Services Agreement True-up and the Board Term Matrix will be on the next month's agenda.

XI. New Business

None

XII. Adjournment

A motion was made by Robert Santana to adjourn the meeting of the Governance Committee. Sandi Jackson seconded the motion and the motion carried with a vote of: 3 – Ayes and -0 – Nays.

The meeting was adjourned at 4:45 p.m.

The next meeting will be held on Tuesday, April 7, 2026, at 4:00 pm.

Chris Scheithauer, Chair