MINUTES OF SAMUELI ACADEMY GOVERNANCE COMMITTEE

Tuesday, July 1, 2025 – 4:00 p.m.
Held via Zoom

Attendees: Chris Scheithauer, Sandi Jackson, Robert Santana, Anthony Saba, Kerry Flanagan, Miles Dunfee, Chris Simonsen, and Tracy Garcia

I. Opening Item

The meeting was called to order by Chris Scheithauer at 4:00 p.m.

II. Approval of Minutes

The Committee reviewed the minutes from the meeting of the Governance Committee:

- June 3, 2025

A motion was made by Sandi Jackson, seconded by Chris Scheithauer, and carried to approve the minutes from the June 3, 2025, meeting of the Governance Committee with a vote of: 3– Ayes and 0 – Nays.

III. Public Comment

Chris Scheithauer opened the floor for public comment, but none was presented.

IV. Board Approved Policies and Procedures

The Committee reviewed the Board-approved Policies and Procedures grid and updated the grid. The slate of officers is not posted on the website. Tracy will post the new LCAP on the website. The Spring Consolidation will also be posted.

V. Planning for the 2025 Board Retreat

Kerry Flanagan presented her slides for the upcoming board retreat. The committee discussed draft retreat items.

The committee discussed the option of closing the Brown Act portion of the meeting and then having a break and when the event resumes having Dr. Bean speak.

On the agenda the committee discussed moving the celebration of the last 12 years to the reception portion of the meeting.

VI. Board Attendance Matrix

The committee reviewed the Board Attendance Matrix for the 2024-2025 year.

VII. Comp Study

Chris Scheithauer discussed the process of completing a Comp Study for Samueli Academy.

Chris Scheithauer will follow up with Paul Tobin and John Luker as the next step in this process. Chris Scheithauer tabled this agenda item to discuss at a later date.

VIII. Charter Renewal – Student Enrollment and Public Random Drawing / Lottery

Chris Scheithauer requested moving this agenda item to review at the August Governance Committee Meeting.

IX. 2025-2026 Student / Parent Handbook

Anthony Saba presented the updated Student / Parent Handbook. The most significant change is the implementation of the No "D" Policy within the grading policy section.

Sandi Jackson made a motion to approve the 2025-2026 Student / Parent Handbook. Chris Scheithauer seconded the motion, and the motion carried with a vote of: 3 – Ayes and 0 – Nays.

X. 2025-2026 Athletics Handbook

Anthony Saba presented the updated 2025-2026 Athletics Handbook. The most significant change is the addition of professional dress on game days.

Sandi Jackson made a motion to approve the 2025-2026 Athletics Handbook. Chris Scheithauer seconded the motion and the motion carried with a vote of: 3 – Ayes and 0 – Nays.

XI. Compliance Calendar

Chris Scheithauer reviewed the upcoming topics on the Compliance Calendar. The committee is on track with all upcoming items.

XII. Closed Session

Sandi Jackson made a motion to go into closed session to discuss the performance evaluation review of the Executive Director, Head of School and CFO. Robert Santana seconded the motion and the motion carried with a vote of: 3 – Ayes and 0 – Nays.

XIII. Return to Open Session

The committee returned to open session and will move the performance evaluations forward for review at the next Board of Directors meeting.

XII. New Business

None

XIII. Adjournment

The meeting was adjourned.

The next meeting will be held on Tuesday, August 5, 2025, at 4:00 pm.

Chris Scheithauer, Chair