MINUTES OF SAMUELI ACADEMY GOVERNANCE COMMITTEE

Tuesday, December 3, 2024 – 4:00 p.m.
Held via Zoom

Attendees: Chris Scheithauer, Robert Santana, Sandi Jackson, Anthony Saba, Kerry Flanagan, and Tracy Garcia

I. Opening Item

The meeting was called to order by Chris Scheithauer at 4:00 p.m.

II. Approval of Minutes

The Committee reviewed the minutes from meeting of the Governance Committee:

- October 1, 2024

A motion was made by Sandi Jackson, seconded by Robert Santana, and carried to approve the minutes from the October 1, 2024, meeting of the Governance Committee with a vote of: 3– Ayes and 0 – Nays.

III. Public Comment

Chris Scheithauer opened the floor for public comment, but none was presented.

IV. Board Retreat Follow-Up

Kerry Flanagan reviewed the list of follow-up tasks from the Board Retreat. The Governance Committee Members provided feedback as necessary.

Next Steps – Tracy Garcia will forward the list of tasks designated by specific committees to the committee chairs. Tracy Garcia will also include this as an item for discussion on the next board meeting agenda for Chris Scheithauer under his report.

V. Board Approved Policies and Procedures

The committee reviewed the approved policies and procedures grid. The EPA Spending and Audited Financials should be posted on the website.

VI. Title IX Notice of Nondiscrimination

The Governance Committee reviewed the full and short form of the Title IX Notice of Nondiscrimination policy. This was forwarded from legal as the new updated policy.

Robert Santana made a motion to adopt the full and short form of the Title IX Notice of Nondiscrimination as recommended by the Attorney. Sandi Jackson seconded the motion, and the motion carried with a vote of: 3 – Ayes and 0 – Nays.

VII. Title IX Policy Prohibiting Discrimination on the Basis of Sex

The committee reviewed the updated Title IX Policy Prohibiting Discrimination on the Basis of Sex. This was forwarded as the updated policy from legal. The main change to this policy is that the Harassment, Intimidation, and Bullying Policy has been pulled out as a separate policy under Title IX.

Robert Santana made a motion to approve the Title IX Policy Prohibiting Discrimination on the Basis of Sex as presented on page 13-27 of the packet and as recommended by the attorney. Sandi Jackson seconded the motion and the motion carried with a vote of: 3 – Ayes and 0- Nays.

VIII. Harassment, Intimidation, Discrimination, and Bullying Policy

The committee reviewed the updated Harassment, Intimidation, Discrimination and Bullying Policy that was pulled out of the previous Title IX document.

Robert Santana made a motion to approve the Harassment, Intimidation, Discrimination, and Bullying Policy that has been pulled out to a separate document as recommended by the Attorney. Chris Scheithauer seconded the motion and the motion carried with a vote of: 3 – Ayes and 0 – Nays.

IX. Compliance Calendar

The Committee reviewed the upcoming tasks on the Compliance Calendar. The Board Retreat follow-up is scheduled in April. As the new assignment lists are going out Chris will remind the committee chairs of the April date for follow-up.

X. Samueli Academy Enrollment and Lottery Procedures

Anthony Saba shared with the Governance Committee Members the current policy and process for new enrollment and the lottery for school admission.

After reviewing the committee members recommended to begin to review and update this policy as we move towards the charter renewal process next year. The committee agreed to begin discussions and put some recommendations/suggestions together to send to Legal for input ahead of the charter renewal.

XI. Closed Session

(Pursuant to California Gov. Code §54957, the Governance Committee will meet in a closed session to discuss a personnel matter involving the Executive Director)

XII. Return to Open Session

XIII. New Business

None

XIV. Adjournment

Meeting was adjourned at

The next meeting will be held on Tuesday, January 7, 2025, at 4:00 pm.

Chris Scheithauer, Chair