MINUTES OF SAMUELI ACADEMY GOVERNANCE COMMITTEE

Tuesday, October 1, 2024 – 4:00 p.m.
Held via Zoom

Attendees: Chris Scheithauer, Robert Santana, Sandi Jackson, Anthony Saba, Miles Durfee, Kerry Flanagan, Chris Simonsen, and Tracy Garcia

I. Opening Item

The meeting was called to order by Chris Scheithauer at 4:05 p.m.

II. Approval of Minutes

The Committee reviewed the minutes from meeting of the Governance Committee:

- September 3, 2024

A motion was made by Sandi Jackson, seconded by Robert Santana, and carried to approve the minutes from the September 3, 2024, meeting of the Governance Committee with a vote of: 3– Ayes and 0 – Nays.

III. Public Comment

Chris Scheithauer opened the floor for public comment, but none was presented.

IV. Update on Fall 2024 Board Retreat

Miles Durfee shared her slides regarding the upcoming board retreat. We are currently 1 month out from the Board Retreat. Committee members reviewed the agenda. The committee discussed the need for pre-reading materials in advance of the discussions at the board retreat. Anthony will discuss further with Miles and Kerry and include any items necessary to the board in the packet. The board packets will be sent out to everyone on October 25th.

V. Board Approved Policies and Procedures

The committee reviewed Board approved policies and procedures grid. The Foster Youth Transportation Policy and Family and Parent Engagement Policy / School Parent Compact will go on the website

VI. Mutual Dispute Resolution and Arbitration Agreement

The Governance Committee reviewed the updated Mutual Dispute Resolution and Arbitration Agreement. This more aligns with the policy recently updated by Orangewood Foundation.

Sandi Jackson made a motion to approve the Mutual Dispute Resolution and Arbitration Agreement policy and send it to the full board for approval in October. Robert Santana seconded the motion and the motion carried with a vote of: 3 – Ayes and 0 – Nays.

VII. Outdoor Club – Whitewater Preserve (Palm Springs)

The Committee reviewed the Outdoor Club request for an overnight camping trip to the Whitewater Preserve in Palm Springs, CA, January 18-20, 2025.

Sandi Jackson made a motion to approve the Outdoor Club trip to the Whitewater Preserve. Chris Scheithauer seconded the motion and the motion carried with a vote of: 3 – Ayes and 0- Nays.

VIII. Outdoor Club – Bearpaw Reserve (San Bernardino Mountains)

The Committee reviewed the Outdoor Club request for an overnight camping trip to the Bearpaw Reserve in the San Bernardino Mountains from March 28-30, 2025.

Sandi Jackson made a motion to approve the Outdoor Club trip to the Bearpaw Reserve in the San Bernardino Mountains. Robert Santana seconded the motion and the motion carried with a vote of: 3 – Ayes and 0 – Nays.

IX. Upcoming Board Meeting and Governance Committee Meeting Dates

The committee discussed the upcoming dates for the Board of Trustees. The November meeting will be cancelled since it takes place during Thanksgiving week. There will be no December board meeting as well.

The Governance Committee meeting scheduled for November 5th will be cancelled due to the Board Retreat on November 4th.

Anthony will check with Janelle Ruley to see if the Brown Act Training can take place at the October board meeting.

X. Compliance Calendar

The committee reviewed the compliance calendar. Items scheduled for the November meeting will be moved to the December meeting this year.

X. New Business

None

XI. Adjournment

Meeting was adjourned at 4:45 p.m.

The next meeting will be held on Tuesday, December 3, 2024, at 4:00 pm.

Chris Scheithauer, Chair