MINUTES
Board of Trustees Meeting
Tuesday, November 18, 2025
6:00 PM
Samueli Academy
1901 N. Fairview St.
Santa Ana, CA 92706

ROLL CALL

Board of Trustees Present:
Chris Scheithauer
Liz Dorn Parker
Richard Arum
Sandi Jackson
Robert Santana
Susan Samueli

Academy/Orangewood Staff Present:
Anthony Saba
John Luker
Chris Simonsen
Tracy Garcia
Lee Fleming

Board of Trustees Absent:
None

Guests Present:
None

CALL TO ORDER

Chris Scheithauer called the meeting to order at 6:04 p.m. and welcomed all attendees to the November 18, 2025, meeting of the Samueli Academy Board of Trustees. At the beginning of the meeting and before agenda items that were subject to approval, anyone from the public might address the board for three minutes.

APPROVAL OF MINUTES

Liz Dorn-Parker made a motion to approve the minutes from the October 13, 2025 Meeting. Richard Arum seconded the motion. The motion carried with a vote of: 5 – Ayes, 0 – Nays.

PUBLIC COMMENT

None

REPORTS

BOARD CHAIR

None

EXECUTIVE DIRECTOR

Anthony Saba presented the Executive Director report. Anthony distributed the Charter Renewal Process Timeline. All board members were invited to attend the Winter Concert on December 11, 2025.

HEAD OF SCHOOL

Lee Fleming presented the Head of School Report. Samueli Academy was recently named an OCDE Impact School. This is a great accomplishment for Samueli Academy. January 21st Samueli Academy will participate in a showcase with New Tech Network around Literacy. Samueli Academy is one of New Tech Networks spotlight schools. It will be great to host this event on campus.

The new custodial staff started on campus and so far it is going great.

Currently we have 5 staff out on maternity/paternity leave. Kim Dawson worked diligently to ensure all classes were filled with credentialed teachers.

Our dashboard is looking strong for this year. This year's class of Seniors is the first 7th grade class. So this is the first graduating class to have attended Samueli Academy all 6 years. We look forward to sharing data on their progress.

ORANGEWOOD FOUNDATION

Chris Simonsen presented the Youth Connected Program report. Currently there are 7 youth in the program (2 males and 5 females). As mentioned before the dorms will start taking youth that are not in attendance at Samueli Academy. Within the probation program there are potentially 2 youth interested.

LA County presented the program to their social workers for referrals.

The YCP staff hosted a Thanksgiving Dinner last Sunday and it went really well.

COMMITTEE REPORTS

GOVERNANCE

Uniform Complaint Policy

The updated Uniform Complaint Policy was presented. This was updated by Legal and was approved through the Governance Committee.

A motion was made by Liz Dorn-Parker to approve the updated Uniform Complaint Policy. Susan Samueli seconded the motion and the motion carried with a vote of: 6 – Ayes and 0 – Nays.

Samueli Academy Charter Renewal

Anthony Saba presented the full charter renewal document to the Board for review.

A motion was made by Richard Arum to approve the Samueli Academy Charter Renewal document. Sandi Jackson seconded the motion and the motion carried with a vote of: 6 – Ayes and 0 – Nays.

A motion was made by Liz Dorn-Parker to allow the Corporate Resolution for the submission of the Charter Renewal to be added to the agenda. Sandi Jackson seconded the motion and the motion carried with a vote of: 6 – Ayes and 0 – Nays.

A motion was made by Richard Arum to sign the Board Resolution approving submission of the Samueli Academy Charter Renewal Document to the Orange County Department of Education for presentation to the Orange County Board of Education. Susan Samueli seconded the motion and the motion carried with a vote of: 6 – Ayes and 0 – Nays.

FINANCE

Liz Dorn Parker reviewed the September 2025 Financial Statements.

Anthony Saba reviewed the Annual (Operational) Campaign financial information. The Gala numbers will be reported on the October 2025 financials. It was a very successful event.

One-Time Off-Schedule Staff Payment

The finance committee presented the One-Time Off-Schedule Staff Payment for board consideration. This is a budgeted expense.

A motion was made by Liz Dorn Parker to approve the One-Time Off-Schedule Staff Payment. Sandi Jackson seconded the motion and the motion carried with a vote of: 6 – Ayes and 0 – Nays.

403B Restatement and Resolution

John Luker presented the 403b Restatement and Resolution to the Board. The board members recommended to increase education and awareness to staff about the benefits of participating in the 403b plan.

Robert Santana made a motion to adopt and sign the resolution for revised and amended 403b plan. Susan Samueli seconded the motion and the motion carried with a vote of: 6 – Ayes and 0 – Nays.

ACADEMIC

The Academic Committee did not have any agenda items to present. Richard Arum did share that he was looking into the potential to invite a consultant to submit a proposal for data analysis support. Samueli Academy has been fortunate enough to have JulyBeth Murillo working on this project for years. More information will come in the future on this topic.

OTHER BUSINESS

None

ADJOURNMENT

Liz Dorn Parker made a motion to adjourn the meeting at 7:02 p.m. Richard Arum seconded the motion, and the motion carried with a vote of: 6 – Ayes and 0 – Nays.

RICHARD ARUM, SECRETARY