MINUTES
Board of Trustees Meeting
Monday, October 13, 2025
2:00 PM

ROLL CALL

Board of Trustees Present:
Chris Scheithauer
Liz Dorn Parker
Richard Arum
Sandi Jackson
Robert Santana
Susan Samueli

Board of Trustees Absent:
None

Academy/Orangewood Staff Present:
Anthony Saba
John Luker
Chris Simonsen
Tracy Garcia
Lee Fleming

Guests Present:
Julybeth Murillo
Kerry Flanagan
Lisa Dallendorfer
Russell Stein

CALL TO ORDER

Chris Scheithauer called the meeting to order at 2:00 p.m. and welcomed all attendees to the October 13, 2025, meeting of the Samueli Academy Board of Trustees. At the beginning of the meeting and before agenda items that were subject to approval, anyone from the public might address the board for three minutes.

APPROVAL OF MINUTES

Sandi Jackson made a motion to approve the minutes from the September 23, 2025, Meeting. Liz Dorn-Parker seconded the motion. The motion carried with a vote of: 5 – Ayes, 0 – Nays

PUBLIC COMMENT

None

COMMITTEE REPORTS

GOVERNANCE

Injury and Illness Prevention Program

The updated Injury and Illness Prevention Program was presented.

A motion was made by Liz Dorn-Parker to approve the updated Injury and Illness Prevention Program. Sandi Jackson seconded the motion and the motion carried with a vote of: 5 – Ayes and 0 – Nays.

Heat Illness Prevention Program

Anthony Saba presented the new Heat Illness Prevention Program. This is a new policy requirement.

A motion was made by Liz Dorn-Parker to approve the updated Heat Illness Prevention Program. Sandi Jackson seconded the motion and the motion carried with a vote of: 5 – Ayes and 0 – Nays.

School Safety Plan

The updated School Safety Plan was presented. This plan was updated with new redlines after review from Legal.

A motion was made by Richard Arum to approve the updated School Safety Plan. Susan Samueli seconded the motion and the motion carried with a vote of: 5 – Ayes and 0 – Nays.

Whistleblower Policy

The updated Whistleblower Policy was presented. This policy was updated with new redlines after review from Legal.

A motion was made by Sandi Jackson to approve the updated Whistleblower Policy. Liz Dorn-Parker seconded the motion and the motion carried with a vote of: 5 – Ayes and 0 – Nays.

Samueli Academy Bylaws

The updated Samueli Academy Bylaws was presented. These bylaws were updated with new redlines after review from Legal.

A motion was made by Sandi Jackson to approve the updated Samueli Academy Bylaws. Chris Scheithauer seconded the motion and the motion carried with a vote of: 5 – Ayes and 0 – Nays.

Robert Santana arrived at the meeting.

Conflict of Interest Policy

The updated Conflict of Interest Policy was presented. This policy was updated with new redlines from Legal.

The Board discussed the policy and legal recommendations.

Sandi Jackson made a motion to approve the updated Conflict of Interest Policy as presented. Susan Samueli seconded the motion and the motion carried with a vote of: 6 – Ayes and 0 – Nays.

Employee Handbook

The updated Employee Handbook was presented. The handbook was updated with redlines from Legal.

Liz Dorn-Parker made a motion to approve the updated Employee Handbook. Sandi Jackson seconded the motion and the motion carried with a vote of: 6 – Ayes and 0 – Nays.

ARTIFICIAL INTELLIGENCE: IMPLICATIONS FOR SAMUELI ACADEMY

Lee Fleming presented on Artificial Intelligence: Implications for Samueli Academy.

Lee reviewed survey data from current students at Samueli Academy regarding the use of Artificial Intelligence in their classes.

The Board discussed the use of Artificial Intelligence and its future applications at Samueli Academy. This discussion is one that the board would like to continue to be updated on.

ALUMNI STRATEGIES

Liz Dorn Parker made a motion to table this agenda item to a board meeting in the future. Sandi Jackson seconded the motion and the motion carried with a vote of: 6 – Ayes and 0 – Nays.

UC IRVINE SURVEY DATA: STUDENT & PARENT PERSPECTIVES

JulyBeth Murillo presented her findings and survey results to the Board. The Board reviewed the survey data from the Student Surveys and the Parent Surveys. Overall the surveys were very positive. The Board reviewed the PowerPoint presentation and the survey results.

BOARD ANNUAL ASSESSMENT

Kerry Flanagan reviewed the Board Annual Assessment results. These results were very favorable and showed an increase from the surveys done last year. The Board reviewed the PowerPoint presentation and the survey results.

OTHER BUSINESS

Anthony Saba shared that the Samueli Academy Gala held on October 4th went extremely well. A great evening was had by all in attendance.

Chris Scheithauer reminded all Board members that there is a social event that will follow this Board Retreat. As a reminder there is to be no school business discussed at the reception/social event.

ADJOURNMENT

Liz Dorn Parker made a motion to adjourn the meeting at 5:00 p.m. Richard Arum seconded the motion and the motion carried with a vote of: 6 – Ayes and 0 – Nays.

RICHARD ARUM, SECRETARY