MINUTES OF SAMUELI ACADEMY GOVERNANCE COMMITTEE

Tuesday, March 1, 2022 - 4:00 PM
Held via Zoom

Attendees: Chris Scheithauer, Sandi Jackson, Shannon Zech, Robert Santana, Anthony Saba, and Andrea Geans

Absent: Chris Simonsen

I. Opening Item

The meeting was called to order by Chris Scheithauer.

II. Approval of Minutes

The Committee reviewed the minutes from the Governance Committee Meeting:

- February 1, 2022

A motion was made by Sandi Jackson, seconded by Shannon Zech, and carried to approve the minutes from the February 1, 2022 Governance Committee Meeting with a vote of: 4 – Ayes and 0 – Nays.

III. Governance Committee findings pursuant to Government Code Section 54953(e)

The Charter School Governance Committee determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Governance Committee has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the Committee to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.

A motion was made by Sandi Jackson, seconded by Shannon Zech, and carried to approve the Committee findings pursuant to Government Code Section 54953(e) with a vote of: 4 – Ayes and 0 – Nays.

IV. Public Comment

Chris Scheithauer opened the floor for public comment, but no public was present.

V. Board Approved Policies and Procedures

The Committee reviewed the agenda items approved by the full Board during the February meeting of the Board of Trustees, to see of their relevance on the Samueli Academy website and/or within the Board Approved Policies and Procedures Handbook.

VI. 2022 Board Retreat

Per the Committee's request, Sandi Jackson contacted the Glen Price Group to verify their availability to facilitate the 2022 Board Retreat. No definitive answers had been provided, but GPG was holding the date of Monday, October 10th. Sandi would email members of the Committee and Board to provide an update.

VII. Annual Election of Officers

Chris explained the annual officer election process, noting the policy and job descriptions that supported the elected positions. Chris would announce the timeline at the March 22nd Board meeting: the Governance Committee would receive nominations in April; A slate would be developed in May; The 2022-23 Slate of Officers would be voted on in June; Newly elected officers would be sworn-in during the July Board meeting.

VIII. Compliance Calendar

Chris Scheithauer reviewed the upcoming tasks within the Compliance Calendar. In April, the Committee would review the post-Retreat initiative summaries of each committee, following their respective March meetings; Discussions would continue on the logistics of the 2022 Board Retreat.

IX. New Business

A reminder was given for Committee members to submit their Form 700 documents if they had not already done so.

X. Adjournment

A motion was made by Sandi Jackson, seconded by Chris Scheithauer, and carried to approve the March 1, 2022 Governance Committee meeting be adjourned at 4:20 pm with a vote of: 4 – Ayes and 0 – Nays.

The next meeting will be held on Tuesday, April 5, 2022, at 4:00 pm.

Chris Scheithauer, Chair