MINUTES
Board of Trustees Meeting
Tuesday, February 27, 2024
6:00 PM
Samueli Academy
1901 N. Fairview St.
Santa Ana, CA 92706

ROLL CALL

Board of Trustees Present:
Chris Scheithauer
Susan Barua
Susan Samueli
Richard Arum
Sandi Jackson
Liz Dorn-Parker
Robert Santana

Academy/Orangewood Staff Present:
Anthony Saba
John Luker
Lee Fleming
Chris Simonsen
Tracy Garcia
Kim Dawson
Alex Lopez

Guests Present:
JulyBeth Murillo
Maureen Cox, OCDE

CALL TO ORDER

Chris Scheithauer called the meeting to order at 6:06 pm and welcomed all attendees to the February 27, 2024, meeting of the Samueli Academy Board of Trustees. Anyone from the public might address the Board for three minutes at the beginning of the meeting, and before agenda items that were subject to approval.

APPROVAL OF MINUTES

A motion was made by Liz Dorn-Parker, seconded by Susan Samueli, and
[redacted]

The Governance and Audit Committee are looking for more people to serve on the committees. If you have any recommendations for members, please forward their names to Chris Scheithauer.

The new employee handbook and arbitration agreement voted on at the last meeting has been rolled out to all staff. Anthony Saba is following up to make sure it has been completed by all staff.

EXECUTIVE DIRECTOR

Anthony Saba presented the Executive Director report.

Stars and Stripes is coming up in June 2024. Anthony is looking to the board for support in recruitment of 6 teams to travel down to Cabo San Lucas for the exciting weekend.

WASC visit went well. Thank you to all Board members that participated in the interviews. We should be receiving the final report in the next few months. All staff did a great job throughout the entire visit.

Engineering Week took place on campus last week. It was a great week of activities led by the Engineering Department. The week culminated with an official MOU signed with Cal State University Fullerton. Thank you to Susan Barua for helping to facilitate the MOU.

HEAD OF SCHOOL

Lee Fleming presented the Head of School report. Lee expanded on the activities during Engineering Week and shared students experienced visits to UCI, USC, and CSUF.

Firewolf Fest took place and was extremely well attended and was a great event once again.

Passion Ignition took place on February 26th and students had fun and had a great variety of activities to choose from.

Winter Formal took place at the OC Mining Co. Students had a great time and it was great to see their interaction and enjoyment of the evening.

WASC visit – Comments back from the committee included strong board and school leadership. Thank you to all the Board for your continued support.

ORANGEWOOD FOUNDATION

Chris Simonsen presented the Orangewood Foundation update. There are currently 7 youth in the program. 1 Female will be placed on Friday. 1 male is in the process. Staff have sent a statement of qualifications to LA County. This is Step #1 of a placement contract. Currently 11 homes have been approved with 5 additional in the pipeline.

COMMITTEE REPORTS

FINANCE

Liz Dorn-Parker reviewed the December 2023 Financial Statements. The school is in a positive financial position. The Board reviewed all financial statements.

Operational Campaign numbers reviewed – Operational campaign is strong. The School is on track for a positive year.

Winter Consolidated Schedule

John Luker presented the Winter Consolidated Schedule. Finance Committee approved the Winter Consolidated Schedule and moved it forward to the Board for final approval.

Sandi Jackson made a motion to approve the Winter Consolidated Schedule. Liz Dorn Parker seconded the motion and the motion carried with a vote of: 7 – Ayes and 0 – Nays.

2022-2023 990 Tax Return

John Luker presented the 990 Tax Return draft.

Liz Dorn Parker made a motion to approve the 2022-2023 990 Tax Return. Sandi Jackson seconded the motion and carried with a vote of: 7-Ayes, 0 – Nays.

GOVERNANCE

2024-2025 Comprehensive School Safety Plan

Chris Scheithauer presented the 2024-2025 Comprehensive Safety Plan. Changes were based on new laws and requirements.

Anthony Saba shared that Epi Pens are now on campus. The section on Opioid Overdose is the change from the previous plan.

Sandi Jackon made a motion to approve the 2024-2025 Comprehensive School Safety Plan. Robert Santana seconded the motion and carried with a vote of: 7 – Ayes and 0 - Nays.

Outdoor Club

Chris Scheithauer presented the 2 upcoming overnight camping trips by the Outdoor Club. The first trip is to Applewhite Campground and the second is to Indian Cove Campground.

Robert Santana made a motion to approve the Applewhite Campground trip, Susan Samueli seconded the motion, and the motion carried with a vote of: 7 – Ayes and 0 – Nays.

Robert Santana discussed the procedures for transportation if a student needs to leave the trip early. Chris Scheithauer requested this topic be added to the next Governance Committee Meeting for discussion.

Liz Dorn Parker made a motion to approve the Indian Cove Campground trip (Joshua Tree). Sandi Jackson seconded the motion and the motion carried with a vote of: 7 – Ayes and 0 – Nays.

Environmental Club Overnight Camping Trip

The Environmental Club is proposing to take a group to Whitewater Preserve via the Palm Springs Aerial Tramway.

Liz Parker made a motion to approve the Environmental Overnight Camping Trip to Whitewater Preserve. Susan Samueli seconded the motion and the motion carried with a vote of: 7 – Ayes and 0 – Nays.

ACADEMIC

2023-24 Mid-Year Update and Expenditure Data (LCAP)

Lee Fleming presented the 2023-24 Mid-Year Update and Expenditure Data (LCAP) to the Board.

Susan Samueli made a motion to approve the 2023-2024 Mid-Year Update and Expenditure Data (LCAP). Sandi Jackson seconded the motion and the motion carried with a vote of: 7 – Ayes and 0 – Nays.

OTHER BUSINESS

Robert Santana shared that the Boys and Girls Club is granting over $300,000 in scholarships this year and he is happy to share that 12 students from Samueli Academy are up for approval for a scholarship.

ADJOURNMENT

A motion was made by Sandi Jackson, seconded by Liz Dorn Parker, and carried to approve the February 27, 2024, meeting of the Samueli Academy Board of Trustees be adjourned with a vote of 7 - Ayes and 0 - Nays.

The next regular meeting will be held on Tuesday, March 26, 2024, at 6:00 pm.

RICHARD ARUM, SECRETARY