MINUTES OF SAMUELI ACADEMY GOVERNANCE COMMITTEE

Tuesday, March 5, 2024 – 4:00 p.m.
Held via Zoom

Attendees: Chris Scheithauer, Sandi Jackson, Robert Santana, Anthony Saba, Chris Simonsen, and Tracy Garcia

I. Opening Item

The meeting was called to order by Chris Scheithauer at 4:00 p.m.

II. Approval of Minutes

The Committee reviewed the minutes from the February meeting of the Governance Committee:

- February 6, 2024

A motion was made by Sandi Jackson, seconded by Chris Scheithauer, and carried to approve the minutes from the February 6, 2024, meeting of the Governance Committee with a vote of: 3– Ayes and 0 – Nays.

III. Public Comment

Chris Scheithauer opened the floor for public comment, but none was presented.

IV. Board-Approved Policies and Procedures

Governance Committee members reviewed the Approved Policies and Procedures grid.

V. Board Retreat Facilitator

The committee discussed utilizing Kerry Flanagan again this year as the board retreat facilitator. Anthony will go back to her and get a quote for the retreat this year. She indicated she would be needing to raise her rate for the upcoming year if utilized again. The committee also agreed that if they were going to go in a different direction as far as strategic planning, they would look for alternative facilitators as well.

Anthony will reach out to Kerry and get a quote for the retreat this year.

The committee discussed what the board would like to achieve or discuss this year. Discussion topics included: looking at alternative pathways/additional pathways, mental health programs, and facility upkeep/upgrades. More discussion to follow at upcoming meetings.

VI. Overnight Camping Trips

The committee reviewed the Field Trip Policy concerning the number of chaperones on each trip and the need for coverage if a student needs to leave the trip early for any reason. The committee is looking to avoid staff needing to be alone (one-on-one) with students.

Tracy Garcia will research all policies and procedures to find all the documents relating to staff not being in a situation where they are alone with one student.

VII. Compliance Calendar

On the compliance calendar, the February safety plan should be marked as YES.

VIII. New Business.

None

IX. Adjournment

Sandi Jackson made a motion to adjourn the meeting of the Governance Committee. Chris Scheithauer seconded the motion and the motion passed with a vote of: 3 – Ayes and 0 – Nays.

The meeting was adjourned at 5:10 p.m.

The next meeting will be held on Tuesday, April 2, 2024, at 4:00 pm.

Chris Scheithauer, Chair