Mission: To ignite the passion within all students to reach their greatest potential through a nurturing and innovative learning environment. Vision: All students experience positive education, career, and life outcomes.

PUBLIC COMMENT PROCEDURES

Welcome to Samueli Academy Charter High School's board meeting. We appreciate your interest and involvement in making our school a success.

For your convenience, we have outlined below the Samueli Academy Charter High School's protocol for public comment and participation during our Board meetings.

1. Meetings

a. We welcome the public to all of our meetings

b. Samueli Academy Charter High School adheres to all of the requirements of the Open Meeting Act. "The purpose and clearly stated intent of the Open and Public Meeting Act is to ensure that actions of the state are conducted openly and that the people's business is done in full view of the public." The intent is that you can watch the public charter school board conducting its business.

2. Seating

a. Board Members, Samueli Academy Charter High School senior staff, and the Head of School are invited to sit at the board table.

b. A public seating area is provided for parents, teachers and other guests.

3. Public - Add an Agenda Item

For concerns or comments that the public wishes to have addressed during the Board Meeting, please submit them in writing to board@samueliacademy.org seven working days prior to the board meeting. The Board Chair will consider those items for inclusion on the next board meeting agenda, and you will be notified 24 hours in advance of the meeting whether the item will be included.

4. Public Comments at Board Meeting

a. Signing up to Speak - Speakers may request to be added to the speakers list by calling the front desk at (714) 619-0245, by 12:00 p.m. the day of the meeting. Speakers are called in the order in which they sign up. Speakers may not speak more than once on a specific topic. Any person who would like an interpreter to assist them in providing public comment and any person with a disability who needs accommodation to provide public comment should notify the front desk at least three business days in advance of a meeting to request assistance. On the day of the board meeting, speakers may also submit a "Request to Address the Board" slip to the Board Chair (Presiding Officer) before the official start of the meeting. The Board Chair will call you forward at the appropriate time.

b. Time - Anyone may address the Board for up to 3 minutes on any item. A timer may be used and speakers should conclude their remarks within the 3 minute timeframe. The Board will

provide twice the allotted time, or 6 minutes, to any member of the public who utilizes a translator to ensure that non-English speakers receive the same opportunity to directly address the Board as do English speakers. For Non-Agenda Items a single person may speak for 3 minutes and the total time allowed for a single Non-Agenda Item is 10 minutes. For agenda items, if there is a large number of speakers, comment time allotted for each speaker may be reduced at the Board Chair's discretion.

c. Topics – Speakers may address an item on a Board of Trustees agenda as that item is heard during a meeting, or may address an item not on the agenda during a portion of the meeting that may be provided for Public Comment on Non-Agenda Items. All comments should address a matter related to Samueli Academy. The Board of Trustees will not hear public comment that involves a complaint about an individual staff member, a personnel action, a student disciplinary matter, a complaint about an individual student, or pending litigation. Such matters should be reduced to writing and sent to the Board Chair.

d. Decorum – The Board of Trustees expects that each speaker will be courteous, modeling for our students how one can respectfully disagree with others' views. Speakers will address their comments to the entire Board of Trustees and not to one individual Board member, nor to the CEO, to a staff member, nor to the audience. Speakers will not engage in personal attacks.

e. Written Comments – If a speaker would like to present written comments to the Board of Trustees, twelve copies should be provided.

Thank you for attending our board meeting.