MINUTES OF SAMUELI ACADEMY GOVERNANCE COMMITTEE

Tuesday, September 5, 2023 – 4:00 p.m.

Attendees: Chris Scheithauer, Sandi Jackson, Anthony Saba, Kerry Flanagan, Chris Simonsen, and Tracy Garcia

I. Opening Item

The meeting was called to order by Chris Scheithauer at 4:00 p.m.

II. Approval of Minutes

The Committee reviewed the minutes from meeting of the Governance Committee:

- August 1, 2023

A motion was made by Sandi Jackson, seconded by Chris Scheithauer, and carried to approve the minutes from the August 1, 2023, meeting of the Governance Committee with a vote of: 2– Ayes and 0 – Nays.

III. Public Comment

Chris Scheithauer opened the floor for public comment, but none was presented.

IV. Update on Fall 2023 Board Retreat

Kerry Flanagan shared her slides regarding the upcoming board retreat. The committee discussed the growth opportunity agenda topic. Committee members agreed this should be a high-level conceptual discussion regarding growth.

Anthony will be meeting with each board member one-on-one to discuss this topic for the retreat and will report back to Chris Scheithauer the results.

V. Board Approved Policies and Procedures

The committee reviewed the Board approved policies and procedures grid, and the grid will be updated to reflect recent policy approvals do not need to be posted on the website.

VI. 2023-2024 Executive Director Goals

Anthony shared the 2023-2024 Executive Director Goals.

Sandi Jackson made a motion to approve the 2023-2024 Executive Director goals and send them to the full board for approval at the next meeting. Chris Scheithauer seconded the motion and the motion carried with a vote of: 2 – Ayes and 0 – Nays.

VII. Compliance Calendar

The compliance calendar was reviewed, and the committee is all up to date.

VIII. New Business

Chris Scheithauer shared that he will be out of town at the next Board of Trustees meeting so he will be asking Liz Dorn Parker to cover the meeting for him.

IX. Adjournment

Sandi Jackson made a motion to adjourn the Governance Committee Meeting on September 5, 2023. Chris Scheithauer seconded the motion and the motion carried with a vote of:
2 – Ayes and 0 – Nays.

The next meeting will be held on Tuesday, October 3, 2023, at 4:00 pm.

Chris Scheithauer, Chair