MINUTES
Board of Trustees Meeting
Tuesday, March 26, 2024
6:00 PM
Samueli Academy
1901 N. Fairview St.
Santa Ana, CA 92706

ROLL CALL

Board of Trustees Present:
Chris Scheithauer
Susan Barua
Richard Arum
Liz Dorn-Parker
Sandi Jackson

Academy/Orangewood Staff Present:
Anthony Saba
John Luker
Lee Fleming
Chris Simonsen
Tracy Garcia

Guests Present:
None

CALL TO ORDER

Chris Scheithauer called the meeting to order at 6:02 pm and welcomed all attendees to the March 26, 2024, meeting of the Samueli Academy Board of Trustees. Anyone from the public might address the Board for three minutes at the beginning of the meeting, and before agenda items that were subject to approval.

APPROVAL OF MINUTES

A motion was made by Sandi Jackson, seconded by Liz Dorn-Parker, and carried to approve the minutes from the February 27 , 2024, meeting of the Board of Trustees with a vote of: 5 - Ayes and 0 – Nays.

PUBLIC COMMENT

No public comment was presented.

REPORTS
BOARD CHAIR

Chris Scheithauer reminded everyone the Form 700 document is due back to Tracy Garcia. If you have not completed your form please do so ASAP.

EXECUTIVE DIRECTOR

Anthony Saba presented the Executive Director report.

Oscar Leong is beginning to film the Decision Day Video for the upcoming Decision Day Event. He will be reaching out to Board Members to schedule time to film the shout out to students.

Samueli Academy received a gift to the Endowment from The Crean Foundation. Anthony shared the Firewolves Flame Fund brochure and encouraged board members to participate in the fund.

Samueli Academy hosted the annual lottery for 7th grade enrollment. 125 students were selected and will begin the enrollment process for next year. There is a healthy wait list of students hoping to enroll in the future.

The Spring Musical is coming up with a special VIP night on Thursday, April 11th that includes dinner and the show.

Decision Day is coming up on Friday, April 26th at 9:00 a.m.

HEAD OF SCHOOL

Lee Fleming presented the Head of School report. The Career Ignition Conference was held on Monday, March 18th. This was one of the best conferences to date. The day culminated with a helicopter landing on the field as part of the farewell keynote address. Staff made an effort to focus on professional dress for all students and worked to assist those that needed clothing for the event.

Senior college acceptances are starting to come in. Currently we have 5 students that have been accepted to UCLA and 8 students accepted to UCI.

Spark Day – Day of Service: March 29th – Kim Dawson, Assistant Head of School is spearheading the planning process and we are looking forward to the biggest event yet. She has developed 34 non-profit partnerships and the day will center around students giving back to their community. All are excited for the event coming up.

ORANGEWOOD FOUNDATION

Chris Simonsen presented the Orangewood Foundation update. There has been 13 youth served in the program. 2 youth have been re-unified with their families. Currently there are 11 approved homes and there is a sibling set (sisters) in the final process for the program.

COMMITTEE REPORTS

FINANCE

Liz Dorn-Parker reviewed the January 2024 Financial Statements. The school is in a positive financial position. The Board reviewed all financial statements. We will end the school year in a strong financial position.

Operational Campaign numbers reviewed – Operational campaign is strong. This has been the best fundraising year to date.

OCDE 2nd Interim Report

John Luker presented the OCDE 2nd Interim Report.

Liz Dorn-Parker made a motion to approve the OCDE 2nd Interim Report. Sandi Jackson seconded the motion and the motion carried with a vote of: 5 – Ayes and 0 – Nays.

Endowment Update

John Luker shared an update on the status of the Endowment.

Shared Services Agreement

John Luker shared an update on the Shared Services Agreement and where we are at at this point in the year. We are currently on target for all expenses.

GOVERNANCE

Chris Scheithauer shared that the Governance Committee is currently in the process of initial planning for the Board Retreat in October. If anyone on the board has any ideas of topics for discussion at the retreat please forward those ideas to Chris Scheithauer.

The committee will look at dates in October keeping in mind that the Gala is on October 5th this year.

ACADEMIC

2024-2025 School Calendar (Draft)

Richard Arum and Lee Fleming shared the 2024-2025 School Calendar (Draft). This calendar is very similar to this year with no notable additions or changes.

Liz Dorn-Parker made a motion to approve the 2024-2025 School Calendar. Susan Barua seconded the motion and the motion carried with a vote of:
5 – Ayes and 0 – Nays.

OTHER BUSINESS

NONE

ADJOURNMENT

A motion was made by Sandi Jackson, seconded by Chris Scheithauer, and carried to approve the March 26, 2024, meeting of the Samueli Academy Board of Trustees be adjourned with a vote of 5 - Ayes and 0 - Nays.

The next regular meeting will be held on Tuesday, April 23, 2024, at 6:00 pm.

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RICHARD ARUM, SECRETARY