



Covid-19 Safety Plan

In order for students to spend time on Samueli Academy's campus ("Campus") safely, the Safety and Logistics Committee ("Committee") is making the recommendations listed below. These recommendations are informed by the guidelines set forth by the Centers for Disease Control ("CDC"), California Department of Education ("CDE"), , California Department of Public Health ("CDPH"), the and other related health agencies as needed.

While vaccinations are not a requirement to attend or work at Samueli Academy, receiving the vaccine is **strongly encouraged**. More information as well as vaccine clinics in Orange County can be found here: <https://occovid19.ochealthinfo.com/covid-19-vaccination-distribution>

1. Individual Controls and Screenings

Masks and Face Coverings

Per the guidelines above, cloth masks or face shields are required for all staff and students while inside on Campus unless actively eating. This includes walking down hallways, conferencing with students, and other activities. Samueli Academy will provide cloth masks to those who need them.

Students and staff with underlying health conditions that may be further impaired by the use of a cloth mask will be provided a face shield and neck drape. Face shields should be worn with an appropriate seal - a cloth extending from the bottom edge of the shield tucked into the shirt or collar. Per the Samueli Academy Injury and Illness Prevention Plan ("IIPP"), Samueli Academy will attempt to make reasonable accommodations for students and staff who are unable to wear masks. Reasonable accommodations may include use of face shields, etc.

Samueli Academy will provide training for all staff on proper fit, maintenance, use, and disposal of K95 masks. Trainings will be provided in person, or virtually if need be. All staff will be provided two (2) K95 masks, and an appropriate storage container. New masks will be provided to all staff approximately every two (2) weeks. Samueli staff who work on campus will be given priority for trainings and supplies. Samueli Academy will provide cloth masks to all students, as well as training on proper fit, maintenance, use, and disposal.

Entrance and Departure

For arrival to Campus, students will be encouraged to arrive at staggered times in order to prevent congregations in parking lots, drop-off areas, and waiting areas. These staggered times will be determined by Samueli Academy leadership and communicated to parents and students prior to students returning to campus. . Campus supervision begins at 7:30am.

In order to enter campus, students must pass through specific entrances only.

- 7th grade students will enter through the West gate, adjacent to Fairview St., between buildings A and E.
- 9th through 12th grade students who are dropped off or drive to school and use the Samueli parking lot will enter through the North gate, on the north side of the parking lot loop. This gate is near the G building.
- 9th through 12th grade students who arrive at school using any other mode of transportation (walking, public transportation, skateboarding, etc.) will enter through the West gate, adjacent to Fairview St. between buildings A and G.

Students who arrive early will be directed to wait in specific areas.

Upon arriving at their classroom, students should “wash in” with handwashing stations or hand-sanitizing stations prior to entering the classroom. Once in the classroom, students should proceed directly to their desks. Breaks, bathroom policies, and lunch are discussed further in the sections below. Students should “wash out” any time they leave their assigned classroom. Hallways will be bi-directional allowing students to move freely and efficiently to and from their classes. Hallways will have appropriate signage encourage students, staff, and visitors to keep to the right, allowing for maximum distance between themselves and others walking the opposite direction. Stairwells will be unidirectional. Stairwells will move in the following directions:

- East Stairwell (Building G) – Moves up
- West Stairwell (Building G) – Moves down
- South Stairwell (Building E) – Moves up
- North Stairwell (Building E) – Moves down
- South Stairwell (Building A) – Moves up
- North Stairwell (Building A) – Moves down

For departure from Campus, students are encouraged to avoid congregations in parking lots, drop-off areas, and waiting areas.

Bathrooms

- Because transmission of viruses, including Covid-19, is possible via hard surfaces, including phones, countertops, etc., keeping phones out of restrooms may play an important role in reducing the possibility of infection. To this end, students will need to leave their phones or other personal electronic devices in the classroom when they use the bathroom.
- Students should always wash/sanitize their hands as they re-enter the classroom, even if they already did so leaving the bathroom.
- In order to discourage congregation in bathrooms, students will be advised to return to the bathrooms at a later time if the bathrooms are in use, rather than waiting inside the bathroom or at the bathroom door.

Eating

Students are encouraged to eat outside whenever possible. While eating inside, students should do so while being socially distanced.

Visitors

Per CDC guidelines, nonessential visitors to campus will be limited. Visitors -observers, service providers, contractors, etc. - will be limited to those whose physical presence on Campus is essential. “Essential” may include contracted employees who are required to provide a service for students, such as ERMHs counseling, OCDHS, etc.as well as

those contractors who are working with the Facilities team to complete construction on Campus. Contractors and visitors will be permitted access on a case- by-case access. Teachers or support staff in need of guest speakers should seek administrative approval before inviting guests to campus.

All visitors must check in with the main office. Check in procedure is the same for all visitors: temperature check, and hand washing/sanitizing in and out. Per the Samueli Academy mask policy, all visitors are required to wear a mask or face shield while inside on Campus.

Deliveries through professional delivery services do not seem to present a problem at this time, as shipping providers have implemented their own robust protocols to keep drivers safe. Deliveries will continue to be dropped off at the main office, or to the facilities office, depending on the vendor. Delivery drivers are not permitted to deliver items to the interior of Campus without prior approval.

Food deliveries through food delivery services including, but not limited to, Uber Eats, Door Dash, Grubhub, etc. are prohibited at Samueli Academy until further notice.

☐ Athletics

In order for students to be eligible for athletics, they must complete the following:

1. Athletic Clearance through athleticclearance.com/
2. Pre participation Physical Exam [LINK](#)
3. Must meet Academic Eligibility Requirements according to the Student Athletic Handbook

Sports we will offer pending student interest.

Fall

Girls Volleyball
Girls Golf
Cross Country

Winter

Soccer
Basketball
Cheer

Spring

Boys Volleyball
Boys Golf
Softball
Track & Field

Protocols/Procedures

1. Cohorts will be divided up by sport
2. Students will practice only on the days they come to campus
3. Masks will be worn at all times in accordance with school policy
4. Coaches will ensure sanitation of equipment
5. Hand sanitizing and hand washing before, after, and during practices
6. Coaches will maintain records of students' arrival and departure from practice
7. Students must provide proof of a Negative Covid-19 test before participating in any matches/games(weekly)
8. Samueli Academy athletes must follow all Covid-19 specific guidelines provided by host teams that may be in addition to school guidelines listed above

2. Worksite Specific Plan

Samueli Academy Injury and Illness Prevention Plan (“IIPP”) is available

- Samueli Academy will maintain sufficient supplies on-hand of masks, hand-sanitizer, gloves, and sanitizing agent. These items will be kept accessible in the first-floor storage area of the “E” building. Additional supplies will also be kept in the facilities office located in the Dhont Center.
- Samueli staff will wear a cloth face-covering at all times while on campus unless alone in their office or classroom. Face-shields may be worn, but only if a cloth is affixed to the lower-portion of the shield and tucked into the collar. Face-shields may not be worn as a stand-alone precaution.
- Samueli staff will conduct a self-temperature check upon arrival to campus. No-touch thermometers will be provided and placed in the “E” building. Staff will confirm their temperature is below 100.4 on a document provided by Samueli administration.
- Samueli staff will be trained on proper sanitizing protocols in order to sanitize work stations between classes/cohorts. Samueli staff will sanitize all surfaces in between each class following all instructions listed on the specific sanitizing agent. For example, if the product label states that the product needs to be sprayed and allowed to air-dry for 10 minutes, the teacher or staff member using that product would adhere to those instructions.

For Staff and Students Experiencing Covid-19-like symptoms

- Any staff or student experiencing symptoms of Covid-19 are prohibited from Samueli Academy, and are not permitted to return until they have met the [CDC Guidelines for Discontinuing Isolation, unless they qualify for a modified quarantine pursuant to CDPH guidelines](#).
- Students experiencing symptoms will be isolated and monitored until they are picked up by a caregiver. Samueli staff may call emergency responders in the event a student is experiencing respiratory distress and a caregiver cannot be contacted, or unable to pick their student up quickly.
- Staff experiencing symptoms will be sent home or to receive medical care. Any staff member who believes they are experiencing symptoms of Covid-19 should contact their direct supervisor and the Student Development Coordinator.

In the Event of Students and/or Staff Test Positive for Covid-19

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- Investigate whether other Samueli Academy employees or any other third parties may have had close contacts exposure¹ by evaluating the activities of the COVID-19 case at the Samueli Academy campus during the “high-risk exposure period”².
- Give notice of potential exposure, within one (1) business day, and without revealing any

¹ “Close contact” is defined by Cal/OSHA as “being within six feet of a COVID-19 case for a cumulative total of 15 minutes or greater in any 24-hour period within or overlapping with the “high-risk exposure period” defined by this section. This definition applies regardless of the use of face coverings.”

² “High-risk exposure period” is defined by Cal/OSHA as: 1) For individuals with COVID-19 symptoms, from two (2) days before the symptoms first develop until ten (10) days after symptoms first appeared, and 24 hours have passed with no fever, without the use of fever-reducing medications, and symptoms have improved; or 2) for asymptomatic individuals who test positive for COVID-19, from two (2) days before until ten (10) days after the first positive COVID-19 test specimen was collected.

personal identifying information³ of the COVID-19 case, to:

- 1) All employees and their authorized representatives, if any, who may have had COVID-19 exposure, and
- 2) Independent contractors and other employers present at the workplace during the high-risk exposure period.
- Make COVID-19 testing available at no cost, during paid time to all Samueli Academy employees who had close contacts exposure in the workplace.
- Provide all employees who had close contacts exposure in the workplace with information regarding:
 - 1) COVID-19-related benefits to which the employee may be entitled under applicable federal, state, or local laws. This includes any benefits available under legally mandated sick and vaccination leave, if applicable, workers' compensation law, local governmental requirements, Samueli Academy leave policies as well as any leave guaranteed by contract and/or Cal/OSHA;
 - 2) Potential COVID-19 exclusion pay eligibility, if applicable.
- Consistent with Cal/OSHA legal authority, Samueli Academy will not offer the above-referenced testing nor provide the above referenced information to employees with close contacts exposure, if either of the following apply:
 - 1) If the exposed employee was fully vaccinated⁴ against COVID-19 prior to the close contacts exposure and does not have any COVID-19 symptoms, or
 - 2) The exposed employee has remained free of COVID-19 symptoms, for ninety (90) days after the initial onset of COVID-19 symptoms or, for COVID-19 cases who never developed symptoms, for ninety (90) days after the first positive test.
- Investigate the potential that workplace conditions contributed to the risk of COVID-19 exposure, as well as remedial steps that could have been taken to reduce the risk of COVID-19 exposure.
- Effective immediately, and pursuant to current Cal/OSHA regulations:
 - All employees with close contacts COVID-19 exposure shall be excluded from Samueli Academy's campus until the following criteria have been satisfied:
 - If the employee does not develop any COVID-19 symptoms, the employee may return to work when ten (10) days have passed since the last known close contact exposure.
 - If an employee develops any COVID-19 symptoms, the employee may return after:
 - 1) The employee tested negative for COVID-19 using a polymerase chain reaction ("PCR") COVID-19 test with specimen taken after the onset of symptoms;
 - 2) At least ten (10) days have passed since the last known close contact; and
 - 3) The person has been symptom-free for at least twenty-four (24) hours, without using fever-reducing medications.
 - Employees with close contacts exposure are not required to be excluded from Samueli Academy's campus after close contact COVID-19 exposure if either of the following apply:
 - 1) The employee was fully vaccinated before the close contact and has not developed any COVID-19 symptoms; or
 - 2) The employee has remained free of COVID-19 symptoms, for ninety (90) days after the initial onset of COVID-19 symptoms or, for COVID-19 cases who never

³ All personally identifying information related to COVID-19 cases or those with COVID-19 symptoms shall be kept confidential. However certain information may be provided to public health authorities, as required by law.

⁴ Cal/OSHA defines an individual as fully vaccinated when "the employer has documented that the person received, at least 14 days prior, either the second dose in a two-dose COVID-19 vaccine series or a single-dose COVID-19 vaccine. Vaccines must be FDA approved; have an emergency use authorization from the FDA; or, for persons fully vaccinated outside the United States, be listed for emergency use by the World Health Organization (WHO)."

- developed COVID-19 symptoms, for ninety (90) days after the first positive test.
- Samueli Academy employees with confirmed COVID-19, regardless of vaccination status, must be excluded from Samueli Academy's campus as follows:
 - For Employees who test positive and have COVID-19 symptoms:
 - 1) At least twenty-four (24) hours have passed since a fever of 100.4 or higher has resolved without the use of fever-reducing medications,
 - 2) COVID-19 symptoms have improved, and
 - 3) At least ten (10) days have passed since COVID-19 symptoms first appeared.
 - Employees who test positive but remain asymptomatic shall not return to Samueli Academy's campus until at least ten (10) days have passed since the date of specimen collection of their first positive COVID-19 test.
 - Once an employee with confirmed COVID-19 has complied with these requirements, depending on whether they are symptomatic or asymptomatic, Samueli Academy will not require such employees present a negative COVID-19 test before returning to work.
- Employees excluded from campus due to close contacts COVID-19 exposure may be entitled to salary continuation during the applicable exclusion period. Samueli Academy will provide employees with California COVID-19 Supplemental Paid Sick Leave or emergency paid sick leave pursuant to the Families First Coronavirus Response Act ("FFCRA"), if available, during this period. If an employee is not eligible for California COVID-19 Supplemental Paid Sick Leave or otherwise has no such leave available, Samueli Academy may elect to provide paid sick leave during this period.
- Employees excluded from work due to close contact COVID-19 exposure are not entitled to salary continuation if either of the following applies:
 - 1) If a COVID-19 case is not work-related pursuant to all applicable workers' compensation laws. However, the employee may still be eligible for California COVID-19 Supplemental Paid Sick Leave during this period; or
 - If an employee received disability payments or was covered by workers' compensation and received temporary disability.
- Effective immediately, and in the event of a confirmed COVID-19 case at Samueli Academy's campus, Samueli Academy will notify the local public health department, as required by law by emailing epi@ochca.com and calling 714-834-8180.
- Effective immediately, upon notice any COVID-19-related serious illnesses or death⁵ of an employee occurring in a place of employment or in connection with any employment, Samueli Academy will immediately report such information to Cal/OSHA.
 - Notify all staff and families in the school community of any positive COVID-19 case while maintaining confidentiality as required by state and federal laws.
 - Close off areas used by any sick person and do not use before cleaning and disinfection.
 - Implement communication plans for exposure at school and potential school closures in the event of an outbreak or other necessary circumstances, to include outreach to students, parents, teachers, staff and the community.
 - Maintain regular communications with the local public health department. Recommend testing for all students and employees in close contact with the confirmed COVID-19 case, consistent with recommendations from the CDPH and local public health departments.
 - For all settings: Provide information regarding close contacts to the county public health department via secure fax or email.
 - Provide guidance to parents, teachers and staff reminding them of the importance of community physical distancing measures while a school is closed, including discouraging students or staff from gathering elsewhere.

⁵ Pursuant to 8 CCR §330(h), "Serious injury or illness means any injury or illness occurring in a place of employment or in connection with any employment that requires inpatient hospitalization for other than medical observation or diagnostic testing, or in which an employee suffers an amputation, the loss of an eye, or any serious degree of permanent disfigurement."

- If the COVID-19 case was present on the Samueli campus, the individual must be excluded from campus for at least 10 days from COVID-19 symptom onset, or if asymptomatic, 10 days from the date the specimen was collected for the positive COVID-19 test. However, if the individual qualifies for a modified quarantine pursuant to CDPH guidelines, this shall be offered as an alternative. Fully vaccinated individuals do not need to quarantine if they are asymptomatic.
 - COVID-19 cases who have tested positive but are asymptomatic shall be required to re-test within 48 hours to determine whether the initial test was a false positive.
 - Exposed students and employees must self-quarantine and monitor for symptoms for 10 days from their last contact with the case while infectious. If they remain asymptomatic, quarantine can end 10 days from the last date of exposure without testing. Quarantine may end after Day 7 for contacts who remain asymptomatic, if a COVID-19 test taken after Day 5 produces a negative result. In either case, the exposed individual must continue to monitor their health and adhere to COVID-19 prevention precautions through Day 14.
 - Close contacts who remain asymptomatic after exposure and are either fully vaccinated or have recovered from laboratory-confirmed COVID-19 within the last 90 days are not required to quarantine. These individuals are encouraged to test for COVID-19. If the student meets the standards for modified quarantine as set forth in the CDPH guidance, Samueli Academy shall have the discretion to provide modified quarantine, except for schools on LAUSD campuses.
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☐ Sanitizing Protocols During School Days

- ☐ Samueli teachers will be given sanitizing agent to use on hard-surfaces such as tabletops, desks, etc. in between each class session.
- ☐ Samueli has contracted with a specialized janitorial service, which will sanitize the following surfaces and items daily:
 - ☐ Horizontal hard surfaces such as tabletops, desks, etc.
 - ☐ Door knobs and handles
 - ☐ Crash bars
 - ☐ Elevator buttons and surrounding area
 - ☐ Faucets
 - ☐ Handles and all other touchpoints in restrooms
- ☐ Samueli has contracted with a specialized janitorial service, which will continue to provide ongoing cleaning on a daily, weekly, and monthly basis.