



MINUTES
Board of Trustees Meeting
Tuesday, May 28, 2019

ROLL CALL

Board of Trustees Present:

Richard Arum
Sandi Jackson
Susan Samueli
Chris Scheithauer

Academy/Orangewood Staff Present:

Lee Fleming
John Luker
Anthony Saba
Chris Simonsen

Absent:

Liz Dorn-Parker
Nicole Washington
Larry Tamayo

APPROVAL OF MINUTES

A motion was made by Susan Samueli, seconded by Richard Arum and carried by a vote of 4-0 to approve the April 23, 2019 Board of Trustees meeting minutes.

PUBLIC COMMENT

Sandi Jackson opened the floor for public comment. There was no public present and no public comment was made.

BOARD EDUCATION

Lee Fleming presented Kim Dawson, Assistant Head of School, who explained the different staff development opportunities that are offered throughout the year. She shared that many of them occur during staff meetings while some are off-site or during in-services days. She shared that they organically develop the list of training needs as the year goes on to make sure the staff development is meeting the needs of the students as well.

BOARD CHAIR REPORT

Sandi shared the resume of Susan Barua, the Dean of Cal State Fullerton. She shared some of her academic qualifications as well as governance and finance experience. The Board reviewed her resume and discussed the increasing need for Committee members.

A motion was made by Chris Scheithauer, seconded by Richard Arum and carried by a vote of 4-0 to approve Susan Barua as an Academic Committee member.

REPORTS

EXECUTIVE DIRECTOR

Anthony shared an update on the OCDE Board Meetings and stated that the addition of the 7th and 8th grade was unanimously approved. He thanked the Board for their hard work and support. He shared a letter of findings from OCDE from their annual review and stated that most of the items that need to be addressed are minor and most of them have been fixed. He

shared that some of the recommendations that require more work will be brought to the various Committee meetings before being presented to the full Board.

Anthony reminded the Board of the Alumni Ambassador program and shared that although it is a great program, they have found that by their sophomore and junior year, the engagement seems to be decreasing. He shared that he and Norah Sarsour, with the approval of Samueli Foundation, have developed an incentive for the sophomores and juniors by providing a \$1,300 stipend from the Samueli Foundation scholarship to Ambassadors during their sophomore and junior year of college to continue their work and to help keep them connected with Norah. John Luker shared that we have had more success than anticipated to raise scholarship funds so we don't expect a lack of scholarship funds.

Anthony provided legislative updates and stated that many of the changes don't directly affect us but shared some information on ones that could potentially impact Samueli Academy. He stated many of them have not passed yet but he will keep the Board updated.

HEAD OF SCHOOL

Lee provided an update on the activities at the school. She shared that they began interviews for the Assistant Head of School for the 7th and 8th grade. She shared the steps of the interview process and the staff and students who were part of it. She stated that there were many strong candidates and 4 were chosen to continue to the next phase.

Lee shared the school calendar that was previously reviewed and shared that some updates were recently made to include the Career Ignition Conference and other important dates.

ORANGEWOOD REPORT

Chris Simonsen gave an update through March on the fundraising being done for the school. He shared that this continues to be slightly lower than budgeted. He also shared some recent significant pledges that were made to the Capital Campaign and some promising prospects as well. He shared that so far we have raised \$24 million dollars towards the Capital Campaign.

Chris Simonsen provided a Residential Campus Update and stated our rate of pay was recently reviewed and the state is thinking of setting a rate for us instead of having us fit into one of the current rates.

COMMITTEE REPORTS

FINANCE

John shared details of items that the Finance Committee has been working on. He presented the financial dashboard through March 2019. He stated we are currently better than budget overall but due to an additional expense for some mental health services, we have higher than budgeted expenses. He shared that some of the additional unexpected funds will be placed in the capital campaign.

John shared a corporate resolution to add the Executive Director, Anthony Saba, as an authorized signer with Wells Fargo. He shared that essentially this is a replacement of the CEO as a signer.

A motion was made by Susan Samueli, seconded by Chris Scheithauer and carried 4-0 to approve the corporate resolution authorizing the Executive Director as a signer with Wells Fargo.

John shared that although we have not had the need to use our line of credit in several years, keeping it open help the school build credit. The Finance Committee is recommending extending the line of credit another year.

A motion was made by Susan Samueli, seconded by Sandi Jackson and carried 4-0 to approve extending the line of credit with Wells Fargo.

GOVERNANCE

Chris Scheithauer shared that Nicole Washington's Board term is up for renewal. He shared that this would extend her term for another 3 years. Sandi also shared that she has met with Nicole who is interested in renewing her term.

A motion was made by Susan Samueli, seconded by Richard Arum and carried 4-0 to approve the renewal of Nicole Washington's Board term.

Chris Scheithauer shared a timeline for the Board retreat and shared some of the Board education topics that are being discussed by the Governance Committee. They also discussed some of the possible strategic issues that could be discussed and the benefit that they had for the Board and school. More discussions to follow.

ACADEMIC

Richard Arum provided a brief update on the Academic Committee and stated they did not meet this month but anticipate to meet next month. Lee shared that the Career Advisory Council is still working on finding internship placements for the summer for a few students who have not been placed. Chris Wegemer

shared that the surveys have been sent out to the current students and alumni and are starting to receive some results.

OTHER BUSINESS

Sandi Jackson opened the floor for other business. No new business was brought forth.

ADJOURNMENT

A motion was made by Richard Arum, seconded by Chris Scheithauer and carried by a vote of 4-0 to adjourn the Samueli Academy Board of Trustees meeting at 7:10 p.m. The next meeting will be held on Tuesday, May 28, 2019 at 6:00 p.m. at Samueli Academy located at 1901 N. Fairview Street, Santa Ana, CA 92706.



CHRIS SCHEITHAUER, SECRETARY