



MINUTES

Board of Trustees Meeting  
Tuesday, October 27, 2015

ROLL CALL

Board of Trustees Present:

William Healey  
Sandi Jackson  
Nicole Washington  
Deborah Vandell  
Marian Bergeson  
Gerardo Mouet

Academy/Orangewood Staff Present:

Chris Simonsen  
John Luker  
Carlos Leija  
Anthony Saba

ExED:

Larry Tamayo

APPROVAL OF MINUTES

A motion was made, seconded and carried by a vote of 6-0 to approve the September 22, 2015 Board of Trustees meeting minutes.

A motion was made, seconded and carried by a vote of 6-0 to approve the October 12, 2015 Board of Trustees Retreat minutes.

STUDENT PRESENTAION

Sandi Jackson opened the floor for Samueli Academy journalism students to present on the Howler publication, Samueli Academy's first student newspaper.

STAFF PRESENTATION

Anthony Saba and Nicole Washington, provided a report on the Student Internship Program. Approximately 40 internships have been secured and 80 additional internships are still needed to meet the goal of 120 summer internships.

PUBLIC COMMENT

Sandi Jackson opened the floor for public comment. No public comment was made.

BOARD CHAIR REPORT

BOARD RETREAT

Sandi Jackson referred to the Board Retreat Summary Report provided by the retreat facilitator, Maggie Steakley. Nicole Washington noted that her name should be included as participant on the report. Sandi Jackson indicated that the Governance Committee would review the goals and next steps identified at the Board Retreat and report back to the Board in November.

Sandi Jackson opened the floor for public comment. No public comment was made.

REPORTS

HEAD OF SCHOOL

Anthony Saba provided a brief report on the current undertakings of the Samueli Academy. Anthony discussed the successful Career Ignition Conference that took place in November for sophomores and juniors.

Additionally, Anthony reported that the California High School Exit Exam (CAHSEE) has been suspended for the 2015-16, 2016-17, and 2017-18 school years. The CAHSEE will be replaced with the Common Core Exam. Anthony went on to discuss the Common Core standards and establishing a baseline to set future goals.

CEO

Bob Theemling provided a Residential Campus update, that a call with the Department of Social Services will take place next week.

John Luker provided a report on construction and facilities. John reported that the Samueli Academy has begun occupying the Dhont Community Center Building.

FUNDRAISING

Carlos Leija provided a report on Samueli Academy operational fundraising through October, 2015. To date, \$158,478 has been raised for Samueli Academy operations. Additionally, another \$23,000 was raised as part of the Klein Family match at the Ambassador Luncheon.

Carlos Leija reviewed the Capital Campaign Progress Report ending October 21, 2015. To date, the total raised with verbal commitments is \$22,592,907.

COMMITTEE REPORTS

FINANCE

William Healey provided a report that the Finance Committee met on October 9, 2015.

John Luker provided the following report on the August 2015 Financial Dashboard:

- The Average Daily Attendance (ADA) rate is 372.
- Samueli Academy has a net loss of \$478,379 in Fiscal Year 2015-16, which is \$18,397 worse than planned.
- As of August 31, 2015, the School's cash balance was \$239,123.

John Luker provided a report on the ExED Services Agreement. John reported that the Orange County Department of Education (OCDE) approved the request to waive the limited liability clause in the services agreement between Samueli Academy and ExED.

A motion was made, seconded and carried by a vote of 6-0 to approve the Services Agreement between ExED and Samueli Academy.

AUDIT

John Luker presented to the Committee members the 2014-15 Samueli Academy Audit Report. There were no audit adjustments or management letter comments.

A motion was made, seconded and carried by a vote of 6-0 to approve the 2014-15 Samueli Academy Audit Report.

GOVERNANCE

Sandi Jackson stated that the Governance Committee did not meet on the scheduled October 6, 2015 meeting date, due to the October 12<sup>th</sup> Board Retreat.

Chris Simonsen provided a report on the Performance Evaluation Procedure that is used to annually evaluate the performance of the Head of School, CEO and CFO.

ACADEMIC

Deborah Vandell provided a brief update on the current undertakings of the Academic Committee and presented to the Board the 2015-16 Samueli Academy Academic Goals.

Nicole Washington reiterated that the Career Advisory Council is working to secure more companies to host Samueli Academy interns and she could use the assistance of the Board.

NEW BUSINESS

Sandi Jackson opened the floor for new business.

ADJOURNMENT

A motion was made, seconded, and carried by a vote of 6-0 to adjourn the Samueli Academy Board of Trustees meeting at 8:00 p.m. The next meeting will be held on Tuesday, November 17, 2015, at 6:30 p.m. at Samueli Academy located at 1901 N. Fairview Street, Santa Ana, CA 92706.

  
**MARIAN BERGESON, SECRETARY**