
THE ACADEMY

Learning Today, Leading Tomorrow

MINUTES

Board of Trustees Meeting
Thursday, May 23, 2013

CALL TO ORDER

THE ACADEMY BOARD OF TRUSTEES

The Academy Board of Trustees meeting was called to order at 4:10 p.m., Thursday, May 23, 2013 at Orangewood Children's Foundation located at 1575 E. 17th Street, Santa Ana, California.

ROLL CALL

Board of Trustees Present:

Marian Bergeson (conference call)
William Healey
Sandi Jackson
Susan Samuelli
Chris Scheithauer

Orangewood Staff Present:

Raquel Ochoa
Anthony Saba
Chris Simonsen
Bob Theemling
Cal Winslow

Board of Trustees Absent:

Bruce Fetter
Rick Sherburne
Deborah Vandell

APPROVAL OF MINUTES

A motion was made by William Healey, seconded by Susan Samuelli and carried by a vote of 5-0 to approve the April 25, 2013 minutes.

PUBLIC COMMENT

Sandi Jackson opened the floor for public comment. No public comment was made.

CFO REPORT

Chris Simonsen reported on facilities. Construction started on Wednesday, May 22.

We received \$3 million which will help with construction of the temporary campus. Also, a bridge loan through Wells Fargo is being explored in order to do some additional site work prior to the start of the second year of classes. If we proceed with this work now, we could save \$300K to \$400K.

Chris then reported he has been doing site visits to different school that use different vendors that are part of the National School Lunch program. He has narrowed it down to a few finalists and will be organizing food tastings and invite some of the Orangewood staff.

Chris then reported on The Academy Financials. He referred to the handout titled, "The Academy Budget Update" and reviewed it with the board members.

CEO REPORT

Cal Winslow turned the floor over to Chris Scheithauer to report on the Conflict-of-Interest Code.

Chris Scheithauer referred to “The Academy Charter School Conflict-of-Interest” handout. He explained the basis of the conflict code and how it pertains to the” Statement of Economic Interest 700 Form” and the members of the board.

A motion was made by Marian Bergeson, seconded by William Healey, and carried by a vote of 5-0 to approve The Academy Charter School Conflict-of-Interest Code subject to the approval by the Orange County Board of Supervisors.

Cal Winslow reported that the Orange County Board of Education approved our request to increase our enrollment. Therefore, our first class will be 120 instead of the 80 which was originally proposed in our Charter Petition. We would then add another 120 students per year for a total enrollment in year four of 480 students.

Cal Winslow updated the Board members on the residential component of The Academy. He is scheduled to meet with the Directors of Social Services Agency in Sacramento on Wednesday, May 29, 2013.

BOARD CHAIR REPORT

Sandi Jackson referred to the “Academy Goals and Objectives 2013-2014” handout. She explained that the board is mandated by the Charter to approve goals and objectives for the board and for The Academy for 2013-2014 and they need to be approved by July 1. Anthony is working on The Academy goals and objectives. Sandi then reviewed the Board goals and objectives with the trustees and informed them that the action plan and strategies will be developed at the Board retreat which she would like to schedule in the fall. The retreat will be a one-day retreat in September. A date and time will be emailed.

HEAD OF SCHOOL

Anthony Saba informed the board members that a school calendar needs to be published three months prior to the opening of the school. Anthony then referred to the packet and reviewed the proposed 2013-2014 Academy Calendar. A motion was made by Susan Samuelli, seconded by William Healey and carried by a vote of 5-0 to approve the 2013-2014 Academy Calendar.

Anthony then introduced Nicole Washington, Chair of The Academy Career Advisory Board. Anthony explained the purpose of the Academy Advisory Board is to support the students outside of the classroom and prepare them for careers. Nicole then spoke on her background, the essence of the Advisory Board and their committees collectively and asked the members of the Academy Board for feedback on how the Advisory Board could contribute to the overall goals of the Academy.

RECRUITMENT

Bob Theemling reported that we 145 students enrolled and 10 kids on the waiting list.

FUNDRAISING

Cal Winslow briefly reported on Fundraising and reported we have almost met the \$4M match.

AD HOC COMMITTEE REPORTS

FINANCE

William Healey reported on the Finance Committee meeting. He announced the next meeting is set for May 30, 2013 and the budget is on the agenda.

GOVERNANCE

Chris Scheithauer informed the board members that the Governance Committee is working on The Academy Policies and Procedures, which includes the Board of Trustees policies, the school policies and the Employee Handbook. Chris then referred to the draft of the Employee Handbook included in the packet. He informed the board members that the first section of the handbook is complete and reviewed it with the board. A motion was made by William Healey, seconded by Marian Bergeson and carried by a vote of 5-0 to approve the first section of The Academy Employee Handbook.

Chris then referred to the bio of, proposed Academy Board of Trustees member, Elim Kay. He then reviewed the new board member nomination procedures. A motion was made by Marian Bergeson, seconded by Susan Samueli and carried by a vote of 5-0 to recommend Elim Kay to the Orangewood Children's Foundation Board of Directors for final approval to The Academy Board of Trustees.

ACADEMIC


Sandi Jackson reported on the Academic Committee. She Stated that the committee has met with Anthony. They are currently working on their goals and policies and procedures.

NEW BUSINESS

Sandi Jackson then proposed a change to the time and possibly day of the Board of Trustees meetings. An email will be sent out to poll the board on availability.

ADJOURNMENT

The Academy Board of Trustees was adjourned at 5:50 p.m.


SUSAN SAMUELI, SECRETARY