



MINUTES

Board of Trustees Meeting
Tuesday, January 24, 2017

ROLL CALL

Board of Trustees Present:

William Healey
Sandi Jackson
Susan Samueli
Carolyn McInerney
Nicole Washington
Chris Scheithauer

Academy/Orangewood Staff Present:

John Luker
Anthony Saba
Chris Simonsen
Bob Theemling

Board of Trustees Absent:

Gerardo Mouet

ExED:

Larry Tamayo

Guest:

Lauren Peterson

APPROVAL OF MINUTES

A motion was made by Carolyn McInerney, seconded by William Healey and carried by a vote of 6-0 to approve the November 29, 2016 Board of Trustees meeting minutes.

PUBLIC COMMENT

Sandi Jackson opened the floor for public comment. No public comment was made.

BOARD EDUCATION

Sandi Jackson introduced Lauren Peterson, Chair of the Samueli Academy Career Advisory Council to present on the current undertaking of the Council. Lauren informed the Board that the Council currently has 20 Council members outside of staff, which represent many different companies and industries.

Lauren informed the Board that a new position for Director of Alumni Success has been filled by, Norah Sarsour.

Lauren provided a report on the sophomore Mentorship Program and stated that professional mentors are needed. Additionally, Lauren stated that the junior Summer Internship Program is in need of forty internships and asked the Board to please provide any leads they may know.

The Career Ignition Conference will be held on Friday, March 3, 2017 at Samueli Academy and will primarily focus on options other than attending a four year college, such as two year college and vocational training.

BOARD CHAIR REPORT

Sandi Jackson presented to the Board a resignation letter from Board member, Elim Kay and stated that Elim has resigned due to time constraints. Sandi stated that the Governance Committee has begun recruiting to fill Elim's position.

Sandi presented to the Board the recommendation of potential new Board member, Richard Arum. Sandi stated that the Governance Committee has met with Mr. Arum and recommends approval to the full Board.

A motion was made by Carolyn McInerney, seconded by William Healey and carried by a vote of 6-0 to approve the adding Richard Arum to the Board of Trustees, pending approval by the Orangewood Board on February 14, 2017.

Sandi referred to the 2016 Board Retreat Follow-Up Report and stated that the report serves as a complete summary of the 2016 Board Retreat and the action items which have been assigned to each Committee.

Sandi informed the Board of the upcoming California Charter Schools Association Conference (CCSA) in Sacramento, CA from March 21-23, 2017.

Chris Simonsen informed the Board that Samueli Academy has been invited to present at the CCSA Conference, on how Samueli Academy foster youth are served and the upcoming Residential Campus Program. Additionally, Chris informed the Board that he and Chief Program Officer, Bob Theemling have been invited to present to the Advisory Commission on Special Education (ACSE) on February 22, 2017. Chris stated that he and Bob will be presenting on Samueli Academy foster youth, education outcomes and the Residential Education Program.

REPORTS

HEAD OF SCHOOL

Anthony Saba provided an additional update on the hire of the Director of Alumni Success, Norah Sarsour. Anthony stated that Miss Sarsour began in January of 2017 and has extensive experience placing students in colleges around the world.

Anthony informed the Board that student recruitment for the 2017-18 school year is going well and Samueli Academy hosts two information nights weekly, one onsite at Samueli Academy and one offsite in the community.

Anthony provided a report on Samueli Academy SAT and ACT test scores. Anthony stated that SAT scores are above the state average and ACT scores are at the state average. Anthony informed the Board that SAT scores are impacted due to Samueli Academy encouraging all students to take the SAT test, which is not a requirement unless applying to a four year college. Additionally, Samueli Academy mandates that all sophomore students take the PSAT, which is a practice SAT test. The PSAT scores are reviewed with students on an individual basis and junior students interested in attending a four year college are encouraged to take a six week SAT boot camp, which is run by The Princeton Review, and co-funded by Samueli Academy.

Anthony informed the Board that Winter Formal was held at Segerstrom Center for the Arts on Saturday, January 21st and Prom will be held at the House of Blues on Saturday, April 22, 2017.

Anthony informed the Board that the Graduation Committee continues to meet and planning is going well, which includes senior grad night which will be held at Six Flags Magic Mountain.

Anthony provided a report on the Orange County Department of Education annual review, which took place on Friday, January 20, 2017. A report from OCDE will be reviewed at the next Board meeting.

CEO

Bob Theemling provided a Residential Campus Update and referred to a memo received from Cheryl Treadwell of the California Department of Social Services. Bob stated that the memo will assist with the State of California's request to prepare for the residential education waiver. Additionally, Bob stated that he and John Luker are currently working on a staff model and budget for Residential Campus Program.

FUNDRAISING

Chris Simonsen provided a report on Samueli Academy operational fundraising through November, 2016. To date, \$367,674 has been raised for Samueli Academy operations.

Chris informed the Board that a Capital Campaign Planning Task Force is being assembled and an initial meeting has been held regarding programming for the new Student Services Building and what will be relocated in that building. Additional meetings have been scheduled to discuss formal planning with LPA and complete a parking and traffic study for the City of Santa Ana.

COMMITTEE REPORTS

FINANCE

William Healey provided a report that the Finance Committee has met twice since the last Board meeting on December 9, 2016 and January 13, 2017 to review and approve the October and November 2016 financials and scorecard.

Larry Tamayo provided the following report on the October and November 2016 Financial Dashboard:

- The Average Daily Attendance (ADA) rate is 96%.
- Samueli Academy has an YTD net income loss of \$9,241 in Fiscal Year 2016-17, which is \$577,388 better than planned.
- As of November 30, 2016, the School's cash balance was \$572,022.

John Luker presented to the Board a redline version of the Samueli Academy Fiscal Policies and reviewed the revisions that were made. John stated that the Finance Committee has reviewed the Fiscal Policies and recommend approval to the full Board.

A motion was made by Susan Samueli, seconded by Nicole Washington and carried by a vote of 6-0 to approve the Samueli Academy Fiscal Policy.

John informed the Board that the Special Education Local Plan Areas (SELPA) performs an annual review of the Samueli Academy Special Education Program and John presented to the Board the 2016-17 El Dorado County Charter SELPA Annual Review, which contained no issues.

GOVERNANCE

Chris Scheithauer informed the Board that the Governance Committee met on January 10, 2017. The Committee interviewed two consultants in regard to the charter renewal process and are working to secure a proposal for the Board to review.

Chris presented to the Board the 2016-17 Governance Committee responsibilities and stated that the following item was added:

- Oversee charter renewal process as needed.

A motion was made by Carolyn McInerney, seconded by William Healey and carried by a vote of 6-0 to approve the 2016-17 Governance Committee responsibilities.

Chris presented to the Board the 2017 Board Retreat Planning Calendar and stated that a tentative date for the Board Retreat has been set for Monday, October 16, 2017. Additionally, the Committee has discussed potential facilitators for the 2017 Board Retreat and recommends using the facilitator from the previous two Retreats, Maggie Steakley of The Glen Price Group.

Chris referred to the Compliance Calendar and reviewed the upcoming tasks.

ACADEMIC

Nicole Washington informed the Board that the Academic Committee met on January 17, 2017 and finalized the 2016-17 Scorecard, which has been very well received. Additionally, Nicole stated that the Academic Committee is working on the 2016 Board Retreat strategic initiatives and will be scheduling a joint meeting with the Finance Committee to review joint initiatives.

OTHER BUSINESS

Sandi Jackson opened the floor for other business and no other business was brought forth.

ADJOURNMENT

A motion was made by William Healey, seconded by Chris Scheithauer, and carried by a vote of 6-0 to adjourn the Samueli Academy Board of Trustees meeting at 8:05 p.m. The next meeting will be held on Tuesday, February 28, 2017, at 6:30 p.m. at Samueli Academy located at 1901 N. Fairview Street, Santa Ana, CA 92706.



CHRIS SCHEITHAUER, SECRETARY