



MINUTES

Board of Trustees Meeting  
Tuesday, April 26, 2016

ROLL CALL

<u>Board of Trustees Present:</u>	<u>Academy/Orangewood Staff Present:</u>
William Healey	Carlos Leija
Sandi Jackson	John Luker
Deborah Vandell	Anthony Saba
Marian Bergeson	Bob Theemling
Susan Samueli	

<u>Board of Trustees Absent:</u>	<u>ExED:</u>
Chris Scheithauer	Larry Tamayo
Gerardo Mouet	
Elim Kay	
Nicole Washington	

APPROVAL OF MINUTES

A motion was made Marian Bergeson, seconded by William Healey and carried by a vote of 5-0 to approve the March 22, 2016 Board of Trustees meeting minutes.

PUBLIC COMMENT

Sandi Jackson opened the floor for public comment. No public comment was made.

STUDENT PRESENTATION

Head of School, Anthony Saba introduced Samueli Academy sophomores Jenny and Alexandra. Anthony informed the Board that sophomores at Samueli Academy attend career mentor circles every Friday, where they meet in small group with community leaders who are involved in a career of the students choice. Jenny and Alexandra explained to the Board that sophomores take a survey to help them determine their career interests. Following the survey Jenny and Alexandra both selected human services and nonprofit as a career interest and were placed into their career mentor circle. Additionally, the young ladies explained that each career mentor circle selects a project and they chose Helping NEGU (never ever give up), which is a part of the Jessie Rees Foundation. The young ladies explained that they will be participating in the Samueli Academy Food Day selling lemonade to raise donations for Helping NEGU.

BOARD CHAIR REPORT

Sandi Jackson provided a report on the 2016 Board Retreat. Sandi reported that the Board Retreat is scheduled for Monday, October 17, 2016 from 2:00 to 7:00 p.m., at the McDermott, Will & Emery Offices in Irvine, CA. Additionally, Sandi stated that Glen Price Group will be facilitating the 2016 Board Retreat and that Committee members will be invited to attend. Sandi referred to the 2015 Board Retreat agenda in the meeting packet and informed the Board that agenda topics for the 2016 Board Retreat will be discussed at the Tuesday, May 24, 2016 Board meeting.

Sandi Jackson presented to the Board the bio of proposed new Academic Committee member Patricia Janda. Sandi informed the Board that Patricia has visited the school, met with the Head of School, Anthony Saba and additionally, is a referral of both Nicole Washington and Deborah Vandell. Deborah Vandell spoke briefly of Patricia's attributes and informed the Board that the Academic Committee has vetted Patricia and recommends her as an Academic Committee member.

William Healey stated that the Finance Committee has a potential candidate and asked if the Academic Committee used a process when vetting the proposed new Academic Committee member. Deborah Vandell stated that Patricia expressed an interest and was interviewed by the Head of School and Academic Committee members. Additionally, Deborah stated that it would be helpful if the Governance Committee drafted guidelines for the appointment of members to Committees.

A motion was made Deborah Vandell, seconded by William Healey and carried by a vote of 5-0 to approve Patricia Janda as an Academic Committee member.

## REPORTS

### HEAD OF SCHOOL

Anthony Saba informed the Board that teacher recruitment for the 2016-17 school year is going well and that four of the six new teachers have been hired. Additionally, Anthony stated that 140 freshman students will join the Samueli Academy in the 2016-17 school year and that on Sunday, May 15, 2016 there will be a freshman welcome event at Samueli Academy.

Anthony informed the Board that the Academic Committee will be presenting at the May 24, 2016 Board meeting, a memorandum of understanding (MOU) between the School of Engineering at University of California, Irvine (UCI) and Samueli Academy. Anthony stated that he and Nicole Washington have been working with the Dean of Engineering at UCI, Gregory Washington to developing the MOU. Anthony asked the Board for their thoughts and permission to pursue naming the Samueli Academy engineering pathway after the School of Engineering at UCI. The Board had a consensus to allow Anthony to pursue naming the Samueli Academy engineering pathway after the School of Engineering at UCI.

Anthony provided a report on the draft LCAP. Anthony reported that the Academic Committee has been provided a copy of the draft LCAP for review and the final version will be brought to the May 24, 2016 Board meeting for approval. Additionally, Anthony stated that the LCAP is very time intensive as it requires parent, student and staff participation.

Anthony brought to the Board an idea of implementing a minimum academic requirement, as a way to motivate students. Anthony informed the Board that he has spoken with Orange County Department of Education (OCDE) and they would consider supporting the idea if it excludes foster youth. Sandi Jackson stated that she would like the Academic Committee to explore the idea. The Board had a consensus for the Academic Committee to research and pursue implementing an academic probation and minimum academic requirement.

CEO

Bob Theemling provided a Residential Campus update and informed the Board that a meeting is scheduled on Friday, April 29, 2016 with Community Care Licensing.

FUNDRAISING

Carlos Leija provided a report on Samueli Academy operational fundraising through April, 2016. To date, \$616,024 has been raised for Samueli Academy operations.

Carlos Leija provided a brief update on the Capital Campaign and informed the Board that Campaign Director, Pam Shambra is gathering information to determine when the next planning study can potentially be launched.

COMMITTEE REPORTS

FINANCE

William Healey provided a report that the Finance Committee met on April 8, 2016 to review and approve the February 2016 financials and scorecard. Additionally, the Finance Committee reviewed the debt financing, tentatively approved the LCAP and approved the 2016-17 draft budget and Finance Committee responsibilities.

Larry Tamayo provided the following report on the February 2016 Financial Dashboard:

- The Average Daily Attendance (ADA) rate is 366.
- Samueli Academy achieved a net income of \$110,713 in Fiscal Year 2015-16, which is \$251,809 better than planned.
- As of January 31, 2015, the School's cash balance was \$773,397.

GOVERNANCE

Sandi Jackson provided a brief Governance Committee update. Sandi presented to the Board a new MOU Agreement between Orange County Department of Education (OCDE) and Samueli Academy. Sandi informed the Board that both Young, Minney & Corr, LLP. and the Governance Committee have both vetted the agreement and recommend approval to the full Board.

A motion was made William Healey, seconded by Susan Samueli and carried by a vote of 5-0 to approve the OCDE Agreement.

The Board briefly reviewed the 2015-16 Samueli Academy Compliance Calendar.

ACADEMIC

Deborah Vandell informed the Board that the Academic Committee met on Tuesday, April 19, 2016. Deborah provided a brief update on the current undertakings of the Academic Committee and presented to the Board the proposed 2016-17 school calendar. Anthony Saba informed the Board that the proposed calendar has been vetted by himself, Assistant Head of School, Aimee Bilderback, Samueli Academy staff and the Academic Committee. Additionally, Anthony stated that the class of 2017 senior graduation is on June 12, 2017 at the Segerstrom Center for the Arts.

A motion was made Deborah Vandell, seconded by Marian Bergeson and carried by a vote of 5-0 to approve the 2016-17 Samueli Academy school calendar.

Anthony Saba informed the Board of the current undertakings of the Career Advisory Council. Additionally, Anthony provided a report on the Summer Internship Program and informed the Board that forty internships are still needed. Anthony asked the Board for their assistance to secure the summer internships for students.

NEW BUSINESS

Sandi Jackson opened the floor for new business.

ADJOURNMENT

A motion was made by Deborah Vandell, seconded by William Healey, and carried by a vote of 5-0 to adjourn the Samueli Academy Board of Trustees meeting at 8:10 p.m. The next meeting will be held on Tuesday, May 24, 2016, at 6:30 p.m. at Samueli Academy located at 1901 N. Fairview Street, Santa Ana, CA 92706.

  
**MARIAN BERGESON, SECRETARY**