

Samueli Academy Academic Committee Meeting

Samueli Academy
1901 N Fairview Street
Santa Ana, CA 92706

March 23, 2017

4:00 – 5:00pm

Minutes

Attended: Sandi Jackson, Patsy Janda, Nicole Washington, Anthony Saba and Sun Kim

1. Approval of the February 21, 2017 Academic Committee meeting minutes

Patsy Janda motioned to approve the minutes; seconded by Anthony Saba; all in favor.

2. 2017-18 Samueli Academy School Calendar

Nicole Washington introduced Head of School, Anthony Saba, to present the Samueli Academy School Calendar for the 2017-18 academic year. Anthony informed the Committee that the calendar is identical to the current year's 2016-17 calendar, with the exception of spring break, which will be the first week in April and not the second. Additionally, Anthony stated that the graduation for the 2018 senior class will be held on June 7, 2018.

Sun Kim asked what a non-student day was and Anthony clarified that a non-student day is a professional development day for teachers, that students do not attend school and are held once a semester.

The Academic Committee concurred to recommend the 2017-18 Samueli Academy School Calendar to the full Board.

3. Internal Scorecard

Nicole Washington informed the Committee that Patsy Janda will be leading the effort of the Internal Scorecard, which includes additional elements than the External Scorecard.

Patsy Janda asked if the Samueli Academy Scorecard is similar to the State of California School Accountability Report Card (SARC) and Anthony stated that Samueli Academy SARC Report is separate from the Scorecard and University of California, Irvine research.

Patsy Janda stated that the Scorecard is very impressive and suggested using the following information:

- Number of AP Course offerings - Patsy suggested stating the number of AP courses that are offered at Samueli Academy on the Scorecard, which is currently eleven AP courses.

- Up to Date Industry Standard Software – List of the industry standard software that is available to students at Samueli Academy, such as the latest version of Adobe and CAD Design Software.
- Nontraditional female student participation in engineering
- Work Based Learning - Number of business industries or corporate partners participating in internships, such as banking, real estate, social, etc.

4. 2016 University of California, Irvine Survey

Nicole Washington informed the Committee that the survey has been and will continue to be led by University of California, Irvine, Professor, Deborah Vandell. Nicole stated that Deborah will present the survey in May of 2017 and Samueli Academy staff and students.

Sun Kim called attention to the student questions which allow to be answered as “neither agree, nor disagree” and asked if that provides valuable input and what the goal of collecting that information was. Nicole suggested holding a special meeting of the Academic Committee with Deborah Vandell, to review the survey questions and answer any questions Committee members may have.

Additionally, Nicole stated that Director of Alumni Services, Nora Sarsour will be performing a longitudinal study to follow Samueli Academy students as they matriculate following graduation. Nicole stated that a meeting with the Academic Committee and Nora should be held as well.

5. Compliance Calendar

Nicole Washington informed the Committee that the Compliance Calendar is a tool used to ensure the various Committee keep accountability on upcoming items and their due dates. Additionally, Nicole asked Sun Kim to take the lead on the Compliance Calendar, which entails ensuring upcoming items from the compliance calendar are on the meeting agendas for the Academic Committee and coordinating with Chief Financial Officer, John Luker.

Nicole called attention to the LCAP and Anthony stated that the LCAP should be presented at the May Board meeting.

6. Career Advisory Council

Nicole Washington provided a report on the Career Ignition Conference held on Friday, March 3, 2017 at Samueli Academy. Nicole stated that the conference was well received by students and the companies that participated and Anthony stated that he received a lot of positive feedback as well. Additionally, Nicole informed the Committee that the second round of internship interviews will be held on Friday, March 31, 2017 at Samueli Academy and asked that Committee members please provide any internship opportunities they may have to Nyree Tramble, Work Based Learning Coordinator at Samueli Academy.

Nicole informed the Committee that Kathy Johnson, Executive Director at Vital Link Orange County, was the presenter at the recent Council meeting. As a result, Samueli Academy students will be competing in the My Dream Career Photo Contest, in which students submit a photograph of themselves demonstrating their dream career, with a 300 word essay of why they wish to pursue that career.

7. New Business

Nicole Washington opened the floor for new business and Anthony Saba announced that Samueli Academy has begun the application process to become a Gold Ribbon School. No additional new business was brought forth.

8. Adjourn

A motion was made by Patsy Janda, seconded by Anthony Saba and carried to adjourn the Thursday, March 23, 2017 Academic Committee meeting.

The next Samueli Academy Academic Committee Meeting will be held on Thursday, April 18, 2017.