

Samueli Academy Academic Committee Meeting

University of California, Irvine
School of Education
3200 Education, Office # 3216
Irvine, CA 92697-5500

May 17, 2016

1:30 – 3:00pm

Minutes

Attended: Sandi Jackson, Patricia Janda, Anthony Saba, Deborah Lowe Vandell and Nicole Washington

1. Approval of the April 19, 2016 Academic Committee meeting minutes

Nicole Washington motioned to approve the minutes as amended; seconded by Sandi Jackson; all in favor.

2. Review of MOUs

Anthony Saba informed the Committee that Samueli Academy is in its second year with Big Brothers Big Sisters Orange County's program "Beyond School Walls", a program in which students are involved with a local company. Deborah Lowe Vandell asked when the program begins and ends and Anthony informed the Committee that the duration of the program is one year. Deborah asked what the number of students participating in the program was and Anthony informed the Committee that 20-30 Samueli Academy sophomores will participate in the program, for the 2016-17 school year. Additionally, Deborah asked who the coordinator at the Samueli Academy was and Anthony informed the Committee that the Samueli Academy Student Success Coordinator, Nyree Tramble was the Coordinator for the program.

Sandi Jackson motioned to recommend approval of the Big Brothers Big Sisters memorandum of understanding to the full Board; seconded by Patricia Janda; all in favor.

Anthony presented to the Committee an Internship Agreement, which is a requirement for Samueli Academy students to participate in the Summer Internship Program and is an agreement between the student and the company providing the internship. Anthony stated that the agreement has been vetted by Young, Minney, & Corr, LLP., Student Success Coordinator, Nyree Tramble and himself. Deborah made a recommendation to add additional language to the agreement, to be more self-explanatory assist with filling out the agreement and be more self-explanatory. Additionally, it was suggested to add language to the signature page to read: Samueli Academy Work Based Learning Coordinator, Nyree Tramble.

Patricia Janda informed the Committee that there are new rulings for the Education Code to be more inclusive for nondiscrimination. Patricia suggested updating the language in the agreement to be more inclusive for nondiscrimination. Anthony is to revise the agreement and present it to the full Board at the May Board meeting.

Nicole Washington motioned to recommend approval of the Internship Agreement to the full Board as amended; seconded by Sandi Jackson; all in favor.

Anthony presented to the Committee a memorandum of understanding between Samueli Academy and Cal State University Fullerton (CSUF). Anthony informed the Committee that a Special Education Aid at Samueli Academy is receiving their Special Education credential at CSUF and that it is a requirement for them to complete student teaching for the credential. Additionally, Anthony stated that in order for the aid to complete the student teaching at Samueli Academy the memorandum of understanding between Samueli Academy and CSUF is required.

Nicole Washington motioned to recommend approval of the Cal State University Fullerton Teaching Internship Agreement to the full Board; seconded by Deborah Lowe Vandell; all in favor.

Deborah Lowe Vandell presented to the Committee a memorandum of understanding (MOU) between Samueli Academy and the University of California, Irvine (UCI) School of Engineering. Additionally, Deborah informed the Committee that the MOU has previously been brought to the Academic Committee and minor revisions were made to remove language that was not applicable to the Orange County Department of Education memorandum of understanding.

Nicole Washington motioned to recommend approval of the University of California, Irvine School of Engineering MOU to the full Board; seconded by Sandi Jackson; all in favor.

3. LCAP Review

Anthony Saba presented to the Committee the 2015-16 LCAP. Deborah Lowe Vandell suggested that a summary be drafted to show the previous year's goals and the new goals for the 2016-17 school year. Anthony Saba stated that he and Assistant Head of School, Aimee Bilderback would draft the summary and include it in the May Board meeting material.

Nicole Washington motioned to recommend approval of the LCAP to the full Board; seconded by Patricia Janda; all in favor.

4. Academic Committee Responsibilities

The Committee reviewed the Academic Committee responsibilities and Deborah Lowe

Vandell stated that the name of the school needs to be formally revised on the document to reflect “Samueli Academy”. Additionally, the Committee agreed to add the following two items to the Academic Committee Responsibilities:

- Review and revise the Samueli Academy Scorecard
- Participate in Board activities as needed

Sandi Jackson motioned to recommend approval of the Academic Committee responsibilities as amended to the full Board; seconded by Nicole Washington; all in favor.

5. Samueli Academy Goals

The Committee reviewed the Samueli Academy goals for the 2015-16 school year and drafted the 2016-17 school year goals. Anthony Saba stated that he would formally draft the goals and present them at the at the June Academic Committee meeting.

6. Samueli Academy Scorecard

The Committee reviewed the 2015-16 Scorecard and possible exclusions for the 2016-17 school year. Deborah Lowe Vandell informed the Committee that the students, teachers, administrative and Anthony Saba’s surveys have been compiled for the Scorecard.

7. Strategies to reach students before high school

Sandi Jackson stated that an action item from the 2015 Board Retreat was to develop a strategy to reach students before high school. The Committee discussed various priorities of the Samueli Academy and agreed that other items may be prioritized before reaching students prior to high school. Additionally, the Committee discussed partnering with local middle schools as potential feeder schools. Nicole Washing informed the Committee that there are local organizations that work directly with middle school students and could potentially be a good partner. The Committee discussed various local organizations that provide early childhood education.

8. New Business – All

Deborah Lowe Vandell opened the floor for new business and no additional new business was brought forth.

9. Adjourn

A motion was made, seconded, and carried to adjourn the Tuesday, May 17, 2016 Governance Committee meeting.

The next Samueli Academy Academic Committee Meeting will be held on Tuesday, July 19, 2016.