

**THE ACADEMY ACADEMIC ADVISORY COMMITTEE  
MINUTES**

Monday, January 12, 2014

4:00PM – 5:00PM

Attendees: Sandi Jackson, Deborah Vandell, Nicole Washington, Anthony Saba (via telephone due to illness)

**1. Approval of Minutes – November, 10 2014**

A motion was made by Nicole Washington, seconded by Sandi Jackson. Approved.

**2. WASC Review**

Anthony Saba discussed the positive results of the WASC review with the committee. Areas for improvement were also discussed.

**3. Report on OCDE Visit**

Anthony Saba discussed the results of the OCDE visit to the Academy. Results from this report were positive.

**4. Sports Handbook**

Anthony Saba gave an update on the development of the Academy's sports handbook, with a goal of having the handbook completed by next year.

**5. Internship Manual**

Committee reviewed the draft of the internship manual. Formatting and content changes were suggested by committee members.

**6. Academy Scorecard**

Committee discussed the Academy Scorecard. Deborah Vandell suggested the committee review other assessment tools, and will send a list to the committee members.

**7. Update on Mentorship Program**

Nicole Washington updated the committee on the first week of the mentorship program at The Academy. Feedback on the program has been positive, and there are now 35 mentors participating in the program.