



Public Charter High School for all students
Santa Ana, CA
www.SamueliAcademy.org
(714) 619-0245

ANNOUNCEMENT OF POSITION VACANCY

May 6, 2018

STUDENT DEVELOPMENT COORDINATOR

Full-Time Salary Exempt / Certificated or Classified

APPLICATION DEADLINE: **Until position is filled.**

ANTICIPATED OFFICIAL START DATE: **August, 2018**

OVERVIEW

Samueli Academy's Student Development Coordinator has the unique and exciting opportunity to play a significant role in the continued success of the high-performing charter high school. The school enrolls 500 students and instruction features a 1:1 Chromebook program and is centered on Project/Problem-Based Learning, a collaborative, respectful culture, a restorative justice approach to discipline, and an emphasis on 21st century skills. Samueli Academy staff must have the ability to raise student achievement for a wide range of learners.

BASIC FUNCTION

Under the direction of the Head of School, Samueli Academy's Student Development Coordinator will have oversight of many aspects of the school, which can include the EL program, discipline, truancy, security, testing, school safety, and after-school tutoring.

SALARY

Competitive with possible bonus opportunities

BENEFITS

Medical, dental, and vision insurance benefit package provided to employee. Employee will also be enrolled in the California State Teachers Retirement System (STRS) if applicable, or an option 403B retirement program

MINIMUM QUALIFICATIONS

- **Ability to impact student behavior and school culture through restorative justice practices;**
- Strong working knowledge of EL programs, discipline, truancy, school safety, and testing;
- Be role models for students regarding life-long learning and professional behavior;
- Very strong interpersonal skills;
- Collaborative and able to work well with a wide range of constituents (colleagues, parents, students, community members, etc.);
- Bi-lingual proficiency in Spanish;
- Ability to remain flexible, innovative and adaptive to change;
- Teaching credential and/or Administrative credential preferred

APPLICATION PROCESS

To be considered for this position, the candidate must submit:

- ▲ A completed online (EDJoin.org) application including:
 - A cover letter addressing restorative justice practices, school culture impact, and other relative topics related to this job posting
 - A resume which clearly describes education and employment background, including dates of employment at each organization
 - Up to three (3) **current** letters of recommendation (optional)
 - Copy of Clear or Preliminary Single Subject Credential or appropriate Certificate if applicable

Successful completion of a background check and drug test will be required upon employment. For more information, please visit <http://www.samueliacademy.org/employment.php>

You can apply for this, and any other Samueli Academy jobs, on EdJoin at <https://www.edjoin.org/Home/Jobs?districtID=4830&catID>

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